

<b>Role title</b>	Application Developer
<b>Reports to</b>	General Manager Solutions Delivery
<b>Direct reports</b>	nil
<b>Band classification</b>	Band 5, HealthShare Victoria Enterprise Agreement 2023
<b>Date approved</b>	November 2024

## 1. HealthShare Victoria

1.1 HSV was established on 1 January 2021 as a commercially oriented independent provider of supply chain, procurement and corporate shared services to Victoria's public health sector.

HSV's purpose is to partner with Victoria's public health services and suppliers to support better value for the public health sector and better outcomes for their patients.

Our focus is on the end-to-end supply chain needs of health services, including operating the State Supply Chain, to ensure Victoria's public health services have access to goods that may be in higher demand or difficult to access. Under the Health Services Act 1988 (Vic), we administer compliance-related functions, and work with health services to assist them in meeting compliance and probity obligations.

As a customer-focused service organisation, we concentrate on providing services that our public health service customers can rely on, and our work supports our health service customers in delivering safe, high-quality and sustainable healthcare for all Victorians.

## 2. Position Summary

2.1 Reporting to the General Manager Solution Delivery, Application Developer will play a crucial role in designing, developing, and maintaining systems solutions that support various business processes. You will work in a collaborative environment, leveraging your technical expertise to create efficient and reliable solutions that enhance our business operations.

2.2 The Application Developer role:

- a. Will design and develop the solutions in various systems being built and those existing.
- b. Will be responsible for modern system interfaces, API Management, data flows, messaging, event-driven, scheduling, managed file transfers, and application integration requirements.
- c. Will focus on designing, implementing, and maintaining effective and efficient solutions to enable seamless communication and data exchange between various systems and applications covering SaaS implementations across all divisions of the business.

## 3. Specific Duties and Responsibilities

### 3.1 Role / team description

- a. Provide business analysis services mapping functional, business requirements, processes, and testing artefacts, as well as contribute to testing for the HSV FMIS WMS Project.
- b. Within HTSV, provide end-user support for the Finance and Materials Management Systems (FMIS) delivered by HTSV. These include a range of Oracle Financials application modules, including iProcurement; Inventory; Order Management, WMS, BWC, Discoverer, OACS and core financial modules.
- c. Work with vendor stakeholders, including Oracle Worldwide support to track and resolve raised issues.
- d. Develop technical skills to support any other critical platforms HSV might onboard like Koerber WMS, SaaS HR, Procurement and Finance systems in future.
- e. Under limited direction, contribute to the preparation of business requirement documentation for the various stakeholders of the Application.
- f. Work with HTS to provide technical, functional and documentation support for deployment in UAT and PROD. Develop and maintain positive, influential relationships with stakeholders including vendor and agency representatives.
- g. Develop technical skills on integration platform (Boomi) to support integrations between various enterprise systems.
- h. Operate as an effective member of the FMIS Application Support team, working collaboratively with other team members and other stakeholders within HSS.

- i. Contribute to new functional upgrades and releases BAU and (R12), with the guidance of the General Manager Solutions Delivery.
- j. Support Oracle Applications at the system administration levels and work closely with the Database Administration (DBA) team to resolve database issues.
- k. Provide advice on application security and functionality, and independently manage changes.
- l. Collaborate with relevant stakeholders, to support the development and documentation of required policies and procedures.
- m. Actively represent the General Manager Solutions Delivery, at relevant user group meetings, from time to time

### 3.2 Design and Development

- a. Ensure testing artefacts, either created by external parties or HSV are delivered as a 'fit for purpose', consistent deliverable, that reflects business needs.
- b. Identify and document system and process changes for HSV and HTSV stakeholders, as well as providing input to potential system improvements to be carried out in future.
- c. Creation of BA artefacts to support the delivery of the FMIS + WMS systems.  
Undertake business analysis activities for HSV's FMIS + WMS.

### 3.3 BeSafe

- a. Support the implementation of the BeSafe strategy to improve safety culture and outcomes across the business.
- b. Support the development of risk assessments and management of safety across HSV
- c. Help coordinate BeSafe activities, forums, and training to help create a robust safety culture at HSV.
- d. Actively engage with team members to communicate, educate, and facilitate awareness of risks and to mitigate adverse incidents and achieve positive safety outcomes.
- e. Promote Health and Wellbeing Committee (HAWC) initiatives across portfolio.
- f. Take reasonable care for your own safety and act in a safe manner to reduce risk to others.
- g. Work in accordance and cooperate with HSV BeSafe policies, procedures, and safe work practices. Attend any BeSafe activities, forums, and training to help create a robust safety culture at HSV.
- h. Report hazards, incidents, and injuries in a timely manner, and alert your manager or OHS/BeSafe committee member to any unsafe practice. Take part in actions to eliminate hazards.
- i. Take affirmative action to ensure your own safety such as wearing the required personal protective equipment, follow organisation COVID procedures, adhere to cleanliness requirements and take part in any required attestations.
- j. Seek information and advice, when necessary, when carrying out any new or unfamiliar work. Do not undertake work outside your skill set, knowledge, or licence.

### 3.4 Leadership

- a. Contribute to the Information Technology Division and broader HSV and HTSV teams through participation in formal meetings and other activities as required.
- b. Collaborate effectively to ensure FMIS + WMS project team goals are achieved by providing input into decision making and problem solving.
- c. Identify relevant opportunities and make recommendations for business improvement processes, workplace health and safety, and quality and service delivery outcomes.

### 3.5 HSV Values and Cross Functional Collaboration

- a. Establish and maintain strong working relationships with key individuals and groups across HSV's stakeholder organisations, both internal and external, and develop and apply appropriate engagement and consultation strategies in line with HSV's values.
- b. Represent HSV in appropriate forums to strengthen relationships and improve mutual understanding.
- c. Place a priority on effectively collaborating with stakeholders from other divisions within the organisation for mutual benefit by seeking and incorporating feedback that will benefit organisational objectives.
- d. Assist to develop skill levels of team members to ensure that functional requirements of Catalogue Systems can be met and to ensure absences/employee departures can be appropriately covered.
- e. Value the contribution of our internal and external stakeholders and contribute beyond our own tasks to achieve organisational goals and demonstrate this in goal setting.

- f. Uphold HSV values:
  - i. Customer-centric; We collaborate with our customer and put them at the centre of our decision making.
  - ii. Solutions-focused; We work together to find the best operational and commercial outcomes.
  - iii. Accountable; We do what we say we will do.
  - iv. Respectful; We treat people the way we would like to be treated and work together in a safe, kind, and honest way.
  - v. Open; We welcome innovative ideas and change as we continue to learn and grow.

### 3.6 Data Security

- a. Comply with HSV data management policies and procedures, and report breaches and/or vulnerabilities to your manager or the IT Service Management team.

### 3.7 Other duties

- a. While the principal duties of this position are as above, the Application Developer may be required to undertake other duties from time to time.

## 4. Qualifications and Experience Required

### 4.1 Academic

- a. An IT tertiary qualification and/or industry training, such as Oracle technical and/or functional courses.

### 4.2 Experience

- a. 5+ years direct experience in financial systems or WMS business analysis and key artefact development.
- b. Previous experience in the health industry application support, particularly in a shared services or large, outsourced environment would be an advantage.
- c. Experience with using Oracle Discoverer would be beneficial.
- d. Knowledge of Linux operating systems and how they interact with the Oracle e-Business suite.
- e. Report Development in R12 utilising latest toolsets.
- f. Accounting Knowledge related to e-Business Suite Modules.
- g. Demonstrated experience working with Oracle eBusiness Suite FMIS and WMS systems.
- h. Previous experience in documenting and running test scripts on for financial/procurement/supply chain systems.
- i. Proven experience in mapping business and financial processes spanning disparate business units and systems.
- j. Experience with system administration in Oracle environments.
- k. Strong knowledge of financial business system and software quality assurance best practices and methodologies.

### 4.3 Personal

- a. Excellent written and verbal communication skills.
- b. Collaborative, resilient, and capable of engaging and influencing teams through change.
- c. Strong interpersonal communication skills.
- d. Ability to work as a member of a team and collaborate effectively with internal and external stakeholders, as well as the ability to work in a self-directed manner, take initiative, and work independently when required.
- e. Outstanding organisational skills including the ability to manage and prioritise multiple concurrent tasks, meet tight deadlines and to work in an independent, flexible manner where required.
- f. Inquisitiveness, initiative, and innovative thinking.
- g. Ability to maintain and respect confidentiality of the highest order and a high level of personal integrity.
- h. A continuous improvement mindset, with the ability to think strategically alongside senior management but also be comfortable being tactical and operational when required.

## 5. Location(s) for Work

- a. Primary:
  - i. 50 Lonsdale Street, Melbourne Victoria
- b. Secondary:
  - i. Distribution Centre: Foxley Court Derrimut, Victoria
  - ii. Distribution Centre: Ordish Road, Dandenong South, Victoria
- c. As relevant the role may be required to “work from home” from time to time.