

Supplier Briefing

Pharmaceutical Products – Supplementary 002
HPVITS2026-058.002

13 August 2026 | 2:00pm – 2:30pm

Ha Nguyen (Category Manager)

Acknowledgement of Country

This meeting is being held on the lands of the Wurundjeri People and I wish to acknowledge them as Traditional Owners.

I would also like to pay my respects to their Elders, past and present, and Aboriginal Elders of other communities who may be here today.



Questions during session

- Use the **Q&A function** in MS Teams to submit questions. We will endeavour to address them at the end if time permits, otherwise, a Q&A document will be included in the ITS documents available in the HSV procurement portal.
- In your question, please start with your Name and Organisation before your question. E.g. May Yong (HealthShare Vic) - Will the slides be available after the session?

Topics covered

01

HSV Overview

- HSV Objectives
- Procurement Frameworks
- HSV Contract Structure

02

Invitation to Supply

- Objectives & Scope
- Estimated Timeline
- Overview of Agreement
- ITS Response Section Set Up
- Wholesaler as Respondent

03

Submission Requirements

- Sample Request and Delivery Details
- Artwork and Product Images
- Tender Response Worksheet
- Submission Guidance

04

HSV Portal, Communications

- System Overview, registration, troubleshoot contact
- Communications process
- Reference websites

01 HSV Overview

HealthShare Victoria Objectives

- Facilitate access by public hospitals and health services to goods, services and equipment on best-value terms
- Combine the collective purchasing power to establish whole-of-state contracts
- Foster supply chain and process improvement, through developing relationships with suppliers and health services
- Ensure probity is maintained in all activities

Victorian health supplier's minimum standards



Australian Government
Department of Health
Therapeutic Goods Administration



- **Therapeutic Goods**
TGA approved
- **GS1 data standards**
(NPC contract compliance obligation)
- **Recall Health**
(contract compliance obligation)

Procurement Frameworks – Supplier Code of Conduct

The Victorian State Government is committed to ethical, sustainable and socially responsible procurement. Therefore, it is expected that suppliers maintain the same values as the Government; the State has established a Supplier Code of Conduct.

The Code outlines minimum ethical standards in behaviour that suppliers will aspire to meet when conducting business with, or on behalf of, the State:

- integrity, ethics and conduct
- conflict of interest, gifts, benefits and hospitality
- corporate governance
- labour and human rights
- health and safety
- environmental management

It is **Mandatory** for respondents, any related parties, contractors and sub-contractors to comply to the code.

Procurement Frameworks - Modern Slavery Policy

The Victorian State Government mandates minimum Modern Slavery requirements.

HSV requires you to **meet** the below standards as a minimum:

Standard 1 – Modern Slavery Policy

Standard 2 – Due Diligence

Standard 3 – Grievance mechanism, response and remediation

Standard 4 – Training

Standard 5 – Determining effectiveness

Details of Standards are set out in HSV website under Procurement → Modern Slavery Risk in Supply Chains

Procurement Frameworks - Fair Jobs Code

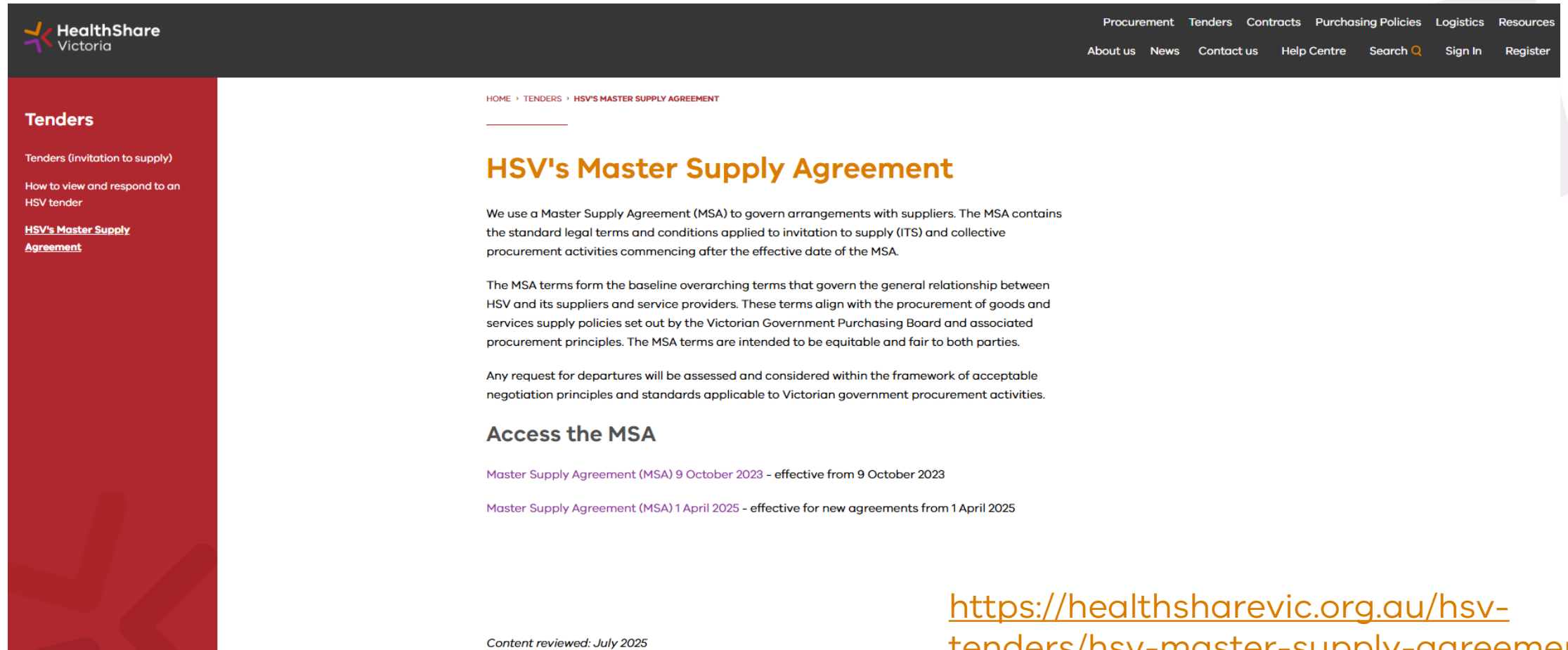
The Fair Jobs Code (FJC) aims to improve employment outcomes for persons employed by suppliers and service providers to the Victorian government.

The FJC applies to the threshold procurement contracts (contracts with a value of \$1 million or more exclusive of GST) and high value procurement contracts (with a value of \$20 million or more exclusive of GST).

Respondents must complete:

- **Fair Jobs Code Pre-assessment Certificate**
- Agreement and continuing FJC obligations

HSV Contract Structure



The screenshot displays the HealthShare Victoria website. The top navigation bar includes links for Procurement, Tenders, Contracts, Purchasing Policies, Logistics, Resources, About us, News, Contact us, Help Centre, Search, Sign In, and Register. The left sidebar features a 'Tenders' section with links to 'Tenders (invitation to supply)', 'How to view and respond to an HSV tender', and 'HSV's Master Supply Agreement'. The main content area is titled 'HSV's Master Supply Agreement' and includes the following text:

HOME › TENDERS › HSV'S MASTER SUPPLY AGREEMENT

HSV's Master Supply Agreement

We use a Master Supply Agreement (MSA) to govern arrangements with suppliers. The MSA contains the standard legal terms and conditions applied to invitation to supply (ITS) and collective procurement activities commencing after the effective date of the MSA.

The MSA terms form the baseline overarching terms that govern the general relationship between HSV and its suppliers and service providers. These terms align with the procurement of goods and services supply policies set out by the Victorian Government Purchasing Board and associated procurement principles. The MSA terms are intended to be equitable and fair to both parties.

Any request for departures will be assessed and considered within the framework of acceptable negotiation principles and standards applicable to Victorian government procurement activities.

Access the MSA

Master Supply Agreement (MSA) 9 October 2023 - effective from 9 October 2023

Master Supply Agreement (MSA) 1 April 2025 - effective for new agreements from 1 April 2025

Content reviewed: July 2025

<https://healthsharevic.org.au/hsv-tenders/hsv-master-supply-agreement/>

02

Invitation to Supply (ITS)

HPVITS2026-058.002 Pharmaceutical
Products – Supplementary 002

ITS Objectives & Scope

- Secure range of most suitable pharmaceutical products for health services
- Achieve Best Value for Money

Category Number	Category Description	Subcategory Number	Subcategory Description	Package	Unit of Measure (UoM)	Estimated Annual Usage (Pack)
34	APIXABAN	34.01	APIXABAN 2.5 MG TABLET 20	1 x Pack = 20 Tablet	Pack	0
34	APIXABAN	34.02	APIXABAN 2.5 MG TABLET 30	1 x Pack = 30 Tablet	Pack	949
34	APIXABAN	34.03	APIXABAN 2.5 MG TABLET 60	1 x Pack = 60 Tablet	Pack	15,976
34	APIXABAN	34.04	APIXABAN 5 MG TABLET 28	1 x Pack = 28 Tablet	Pack	287
34	APIXABAN	34.05	APIXABAN 5 MG TABLET 60	1 x Pack = 60 Tablet	Pack	19459

Estimated Timeline

Key Activities	Date
Industry Briefing Session	Thursday 13 August 2026
ITS Release Date	Friday 14 August 2026
Last date for submission of ITS questions	Friday 21 August 2026 14:00 AEST
ITS Closing Date and Time	Mon 24 August 2026 14:00 AEST
Evaluation	September 2026
Respondents advised of outcome	Monday 21 September 2026
Commencement Date	Monday 19 October 2026

Overview of Agreement

Area	Details
Term of the contract	• Commencement: 19 October 2026 • Principal end date: 28 February 2029 • Option: 2 x 2-years
Pricing structure	Fixed pricing except: • PBS related price changes • Price review available prior to the commencement of Option periods
Scope: inclusions	• Pharmaceutical products • Inhaled gases • Prescription biologics
Scope: exclusions	• Non-TGA registered or listed products • Intravenous and irrigation solutions • Total parenteral nutrition • Compounded products/services • Devices

ITS Response Section Set Up

- **Qualification:** These questions are not weighted but are a combination of both Conformance and Compliance criteria.
 - E.g. Company details, COIs, Insurances, Modern Slavery Act compliance, etc
- **Technical:** These questions are weighted, and some require supporting evidence to be provided.
 - E.g. Environmental sustainability, Operational Capability and Supply Chain
- **Commercial:** This is where Respondents attach their pricing response.
 - E.g. Tender Response Worksheet (TRW), additional or alternative commercial offers.

Wholesaler as Respondent representing companies

- An additional document (**Wholesaler Additional Response.doc**) is to be filled in by the company(s) being represented by a wholesaler to enable HSV to evaluate individual companies Environmental Sustainability, Operational Capability and Supply Chain
- This should be submitted as attachment (saved with Company's name at end) to form the total response package.
- Covers the same questions under the technical section within HSV Procurement portal with selected questions removed where not applicable.
- HSV evaluation panel will review both wholesaler and company information submitted.

03 Submission Requirements

Sample Request and Delivery Details

➤ One sample per product

- Excludes Schedule 8, Schedule 4 drugs of addiction, creams/ointments, cytotoxic medicines, and galenicals (unscheduled)
- Sample can be expired or short dated stock

➤ Sample Labelling:

- Each product sample is to be labelled as per the tender response worksheet with:
 - **Respondent/company name**
 - **Subcategory number**
 - **Subcategory description**
- Individual samples can be placed in a zip-lock plastic bag with label affixed to the bag

SAMPLES FOR EVALUATION

HPVITS2026-058.002 Pharmaceutical Products – Supplementary 002

Attention: Cale Padgett

Barwon Health Pharmacy Department
University Hospital Geelong
272-322 Ryrie Street
Geelong VIC 3220

From: [Respondent Name]

- ## ➤ Samples are to be delivered free of charge, between 8:30am and 3:00pm, Monday through Friday, from the 6 August 2026 to 24 August 2026

Artwork and Product Images

- **Artwork** and **product images files** of all products submitted **MUST** be in colour and with dimensions clearly shown in the file. Acceptable format JPEG or PDF.
- List of requested artwork/product images includes
 - **the immediate outer container (box) with dimensions**
 - **both sides of the blister strip (platform packaging) with dimensions**
 - **both sides of the unit doses (tablet) with dimensions**

- Naming Convention of file:

Filename = Subcategory Number–Company Name–Subcategory Name-file x of y

E.g. 337.03-CompanyABC-PARACETAMOL 500 MG TABLET 100 product image-1of2.jpg

E.g. 337.03-CompanyABC-PARACETAMOL 500 MG TABLET 100 product artwork-1of2.jpg

(Company herein refer to name used to register product under ARTG)

Artwork and Product Images EXAMPLE



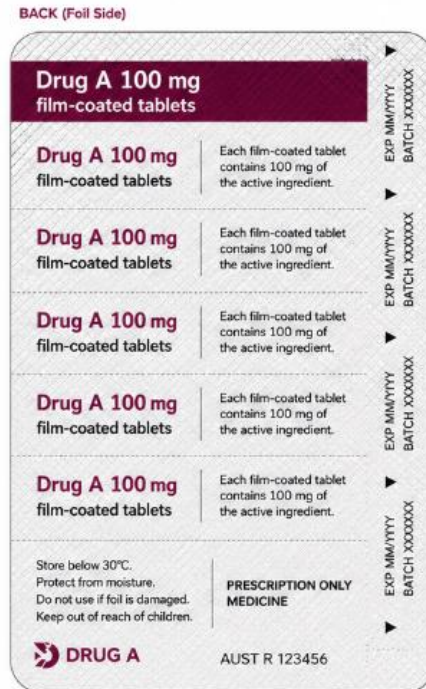
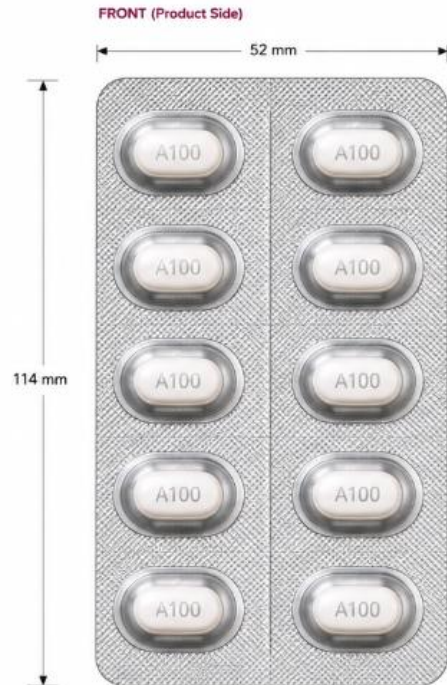
The outer container (box) with dimensions

These images have been AI-generated solely to assist respondents in understanding the required artwork and product specifications for their submission.

Artwork and Product Images EXAMPLE

DRUG A 100 mg – BLISTER STRIP

10 film-coated tablets per strip



DIMENSIONS

Length (L)	114 mm
Width (W)	52 mm
Corner Radius	6 mm

MATERIAL

Aluminium/PVC
Aluminium foil heat seal lacquer

TABLET SPECIFICATION

Shape: Oval
Colour: White
Imprint: A100
Dimensions: 12.0 mm (L) x 6.5 mm (W)

KEY COMPLIANCE (TGA)

- Active ingredient and strength
- Prescription Only Medicine statement
- Batch number and expiry date
- Storage conditions
- Keep out of reach of children
- AUST R number
- Clear, legible font size and contrast

All artwork to comply with the
Therapeutic Goods (Labelling)
Regulations 2020 and TGA
Labelling Principles.

Both sides of the blister strip (platform packaging) with dimensions

These images have been AI-generated solely to assist respondents in understanding the required artwork and product specifications for their submission.

Artwork and Product Images EXAMPLE

Both sides of the unit doses (tablet) with dimensions

eM MIMS Product Image



Name: Eliquis Tablets 2.5 mg
 Company: Bristol-Myers Squibb Australia Pty Ltd
 Contents: Apixaban
 Form: coated tab
 Mims Class: Anticoagulants, antithrombotics
 Colour: Yellow
 Shape: Round
 Markings: 893, 2 1/2
 Scoring: No
 Length: 6.1 (mm)
 Height: 2.8 (mm)

eM MIMS Product Image



Name: Eliquis Tablets 5 mg
 Company: Bristol-Myers Squibb Australia Pty Ltd
 Contents: Apixaban
 Form: coated tab
 Mims Class: Anticoagulants, antithrombotics
 Colour: Pink
 Shape: Oval
 Markings: 894, 5
 Scoring: No
 Length: 9.9 (mm)
 Height: 4 (mm)
 Depth: 5.3 (mm)

These images have been taken off MIMs to assist respondents in understanding the required artwork and product specifications for their submission.

Tender Response Worksheet

➤ Provide detailed information on the products for Evaluation

- Use for pricing and product comparison
- Use to create pricing schedule for participating health services (PHS) post award

➤ Guidance on Completing Worksheet

- Read Instructions First. Ensure you have completed **all** requested information in all tabs
- Filter the subcategory for your product (subcategories are listed in the order of their respective categories—Pharmaceuticals, Inhaled Gases, Prescription Biologics and Therapeutic Groups—not in alphabetical order)
- Provide responses in the requested format
- If copying and pasting data, use "PASTE SPECIAL" => VALUES to maintain HSV formatting
- Do not add columns as it corrupts referencing formula

Tender Response Worksheet - Tabs



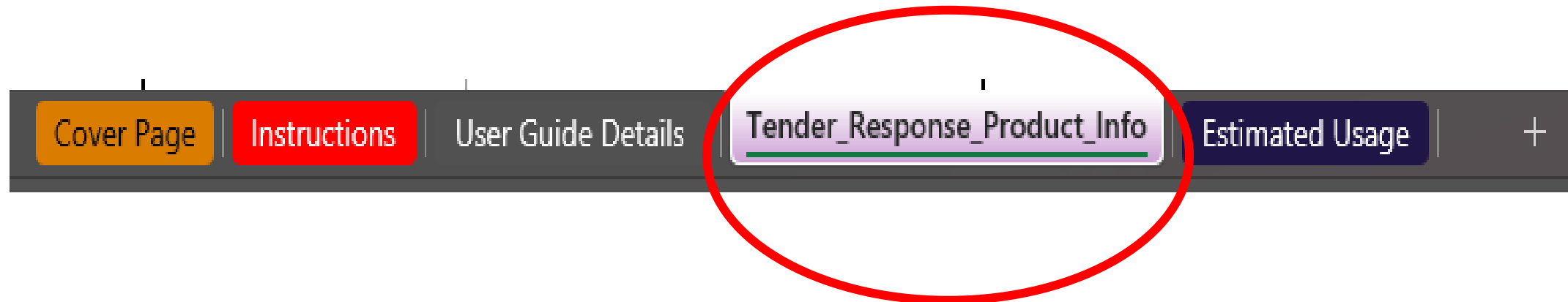
↑
Read this first

↑
Mandatory to fill in
As Information
provided will be
accessible for
health services in
contract
establishment

↑
Main input tab with range
of product-specific
information to be fill in

↑
Estimates statewide
usage data
✓ Note the UOM
may not be the
lowest form (e.g.
tablet/vial)

Tender_Response_Product_Info (In depth navigation)



Next few slides will focus on providing guidance on how to navigate the specific requirements and how to utilise the pre-filled information provided and the recommended fill in sequence

Tender_Response_Product_Info: Fill in sequence #1

Step 1: Filter by Category/Subcategory

User can filter by **Category Description** and insert products under correct subcategory to be submitted

Note: Category Description listing order is set up according to pharmaceutical products, inhaled gases, prescription biologics and therapeutic group products

Category / Subcategory			
Category Number (This Column is pre-populated. Do not overwrite)	Category Description (This Column is pre-populated. Do not overwrite)	Subcategory Number (This Column is pre-populated. Do not overwrite)	Subcategory Description (This Column is pre-populated. Do not overwrite)

Step 2: Fill in CTPP and GTIN for product filtered (Handy tips: Gather all CTPP and GTIN information prior)

Fill in CTPP (www.healthterminologies.gov.au) and GTIN (www.gs1.org/barcodes/technical) to pre-populate next set of fields.

Primary GTIN (Trade Pack)	Containeder Trade Product Pack (CTPP) Code	Containeder Trade Product Pack (CTPP) Description (This column is pre-populated—do NOT overwrite. If it isn't auto-filled, check the CTPP code; if still blank, enter manually in format-generic name (Brand), form, quantity, container type)
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Step 3: Fill in section Product Component Descriptors

Insert 'supplier product description' in **Column I**

Note: Field 'Container type' and 'Container Qty' is pre-populated with correct CTPP input

Product Component Descriptors		
Supplier Product Description	Container Type (Prefill: verify / amend)	Container Qty (Prefill: verify / amend)

Tender_Response_Product_Info: Fill in Sequencing #2

Step 4: Fill in Pricing section

- Submit pricing to three decimal places
- Provide MOQ in this section
- Note: Optional to include volume discount

Pricing									
HSV requires pricing submitted to THREE decimal places.									
Tender Price - Single Trade Pack Price (Ex GST)	Tender Price - per Unit / Dose (Ex GST) (Prefill: verify / amend)	Volume Discount Unit Qty 1 (Per purchase order) (Optional)	Volume Discount Unit Price 1 (Ex GST) (Optional)	Discount Unit Qty 2 (Per purchase order) (Optional)	Volume Discount Unit Price 2 (Ex GST) (Optional)	Discount Unit Qty 3 (Per purchase order) (Optional)	Volume Discount Unit Price 3 (Ex GST) (Optional)	Is GST applicable? (Y/N)	Minimum Order Quantity

Step 5: Fill in Product Identification section

- Indicate PBS status (Y/N/pending)
- Confirm if brand equivalent to reference brand
- If oral liquid, specify if it contains alcohol
- Pre-populated by CTPP: poison schedule, UNSPSC, ARTG, GTIN
- Confirm if each individual unit is scannable; if yes, provide GTIN
- Confirm if product has an electronically readable batch number and expiry date

Product Identification									
Respondents are to complete ALL fields. If not applicable, please fill out NA									
PBS status	PBS Bio-Equivalence Indicator	If the product is an oral liquid, does it contain ethanol or alcohol? (Please specify)	Poisons Schedule (Prefill: verify / amend)	UNSPSC (Prefill: verify / amend)	ARTG Number (Prefill: verify / amend)	Primary GTIN Trade Pack (Prefill: verify / amend)	Scannable Individual Unit Dose GTIN (Y/N)	Individual Unit GTIN (Individual Unit Dose)	Readable Batch and Expiry Date (Y/N)

Tender_Response_Product_Info: Fill in Sequencing #3

Step 6: Fill in Health service ordering codes section

- Fill in ordering and distribution information

Health Service Ordering Codes							
Will distribution to health services be via wholesalers, direct distribution or both?	If distribution is to be via wholesalers, please list which wholesalers	CH2 Order Code	Symbion Order Code	Direct/Other Distributor's Order Code	Direct / Other Distributor's Name	Direct / Other Distributor's GLN(s)	Direct / Other Distributor's ABN(s)

Step 7: Fill in Other Logistical Information section

- If you are a wholesaler responding on behalf of a company, please specify the name of the company you represent and insert their ABN. Insert N/A if it doesn't apply
- Fill in ALL fields in this section: manufacturer name, manufacturer part number, respondent part number (also known as the contract holder's part number), country of manufacture (per GS1 listing), current stock holdings, intended stock holdings if awarded, product availability, and lead time

Other Logistical Information									
Respondents are to complete ALL fields.									
If you are a wholesaler acting on behalf of a company, please provide the company's name. If not applicable, document as N/A.	Company ABN	Manufacturer Name	Manufacturer Part Number	Respondent Part Number	Country of Manufacture (List all if multiple)	Current Stock available for order by Health Services (at time of tendering) (in number of packs)	Intended Minimum Stock Holding (rolling) if awarded (in Weeks)	Date that Product is available for ordering by health services	Lead Time - State the time period <u>in weeks</u> between the <u>initiation of the manufacturing process</u> until the product is available for order by Victorian Health Services either via direct distribution or wholesaler

Tender_Response_Product_Info: Fill in Sequencing #4

Step 8: Fill in Storage & Packaging section

- Storage information must be specified clearly—general statements such as "as per product information" are not acceptable. Please indicate specific conditions (e.g. room temperature or refrigerated).
- Product sterility is applicable to surgical theatre areas
- Dimensions of products required to be stated in millimetre (mm) and weight in grams (g)
- State if latex is present in packaging or product
- DEHP in or in contact with product
- Package recyclability
- Plastic identifiable code
- Comments: e.g. value adds, additional information provided

Storage & Packaging														
Respondents are to complete ALL fields.														
Storage Conditions	Is the Product Sterile? (Y/N)	Does the product require protection from light? (Y/N)	Dimensions xxx (mm/height) (number)	Dimensions xxx (mm/width) (number)	Dimensions xxx (mm/depth) (number)	Dimensions xxx (g/weight) (free text)	Are unit doses packaged in light protective packaging where applicable? (Y/N)	Does the packaging contain latex? (Y/N)	Does the product contain latex? (Y/N)	Is Di-2-ethylhexyl phthalate (DEHP) in or in contact with product? (Y/N)	Is the packaging readily recyclable? (Y/N)	% recycled content in packaging?	Plastic packaging ONLY: Plastics identification code	Comments / Additional value adds (Upload separate attachment to HSY portal)

Multiple products/products not in scope

Q: We have multiple products in the same subcategory

A: If two products fall under the same subcategory:

- Right-click within the relevant section
- Select **Insert** > **Insert Row** to add a new entry, and input the relevant details as required
- **Note:** Do **not** add new columns

Tender Response Worksheet Data Input Checks

- **ARTG:** Ensure valid number entered or insert with the word 'EXEMPT'
- **Country of Manufacture:** Should be same as Global GS1 code lists (e.g. 1: Australia, not Aust, not Victoria, not Brunswick – e.g. 2: United States, not USA or America or Iowa)
- **Ordering part numbers** must not be leave blank unless product is not available in Australian market at time of RFQ
- **Pricing details** – ensure it is correct (and the Net Content is correct) at time of submission

NOTE: Any delay in the evaluation process due to poor quality data provided may result in HSV deeming your submission non-complying and may result in disqualification of the product

Submission Guidance/Checklist #1

- Do not assume your company is known or well known by the evaluators – provide all requested information
- Do not use acronyms or abbreviations
- Do not cross-refer to other questions or answers in your responses
- Remember to save regularly (every 15 mins)
- **Submit early** – you can overwrite your information up to the time of closing. Late submissions can only be accepted if they meet the strict conditions of the ITS Late Responses clause
- Multiple users working on a submission can cause errors and delays. It is strongly recommended that only one user be logged on at one time to work on a submission.

Submission Guidance/Checklist #2

- Ensure artwork images provided have the right naming convention and in the required format (jpeg or pdf)
- Submit a copy of Fair Jobs Code Pre-Assessment Certificate (obtained from <https://www.buyingfor.vic.gov.au/apply-fair-jobs-code-pre-assessment-certificate>)
- Check that Form 7 - Statutory Declaration have inserted the required authorised witness details
- If applicable - submit 'Wholesaler Additional Response.doc'

Submission Guidance/Checklist #3

➤ Phrases and Wordings to Avoid

- 'Will be provided on request'
- 'Will be provided if successful'
- 'Refer to section XX / 'Refer to attachment XX'
- 'Refer to covering letter'
- 'Already provided in previous tender'
- 'TBA, TBD, TBC'

04

HSV Procurement Portal

Communications

- Throughout the ITS, communications should be via the HSV Procurement Portal messaging function.
- HSV will not respond to individual emails. HSV reserve the right to broadcast answers to relevant questions to all participants.

HSV Procurement Portal

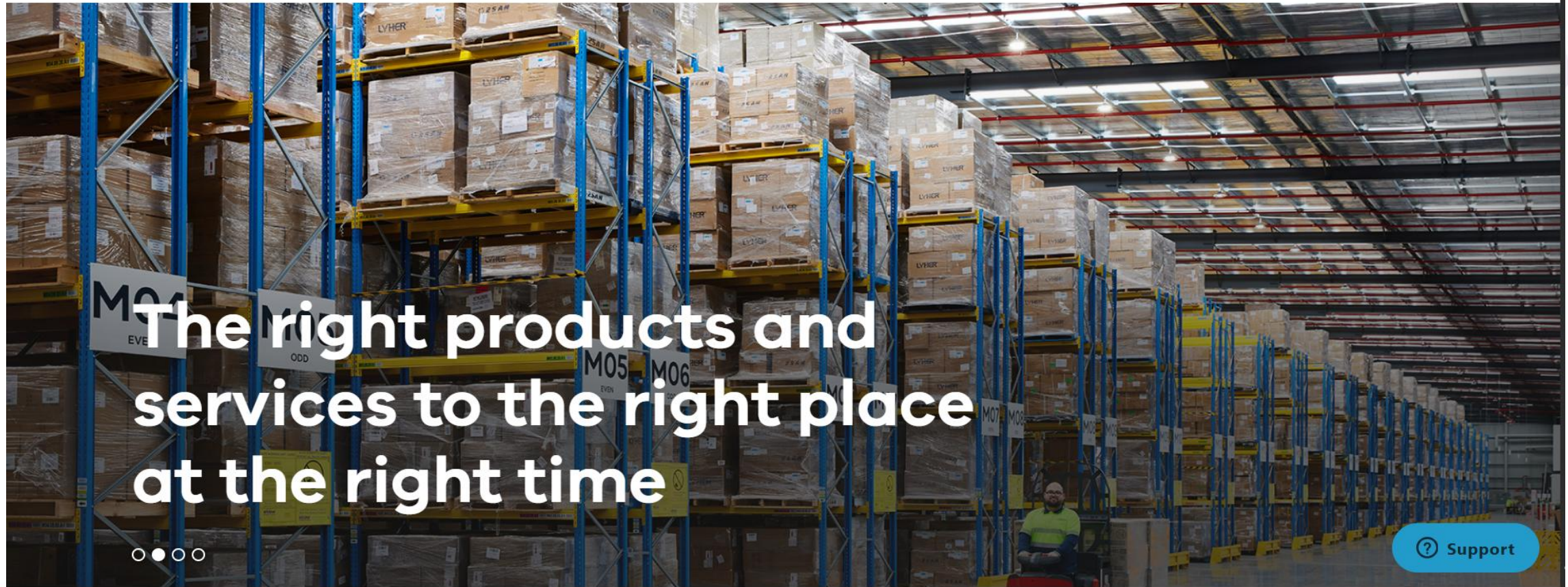
- Tender document download, tender related questions, and tender submission from the HSV Procurement Portal ONLY
- Register/Access at healthsharevic.org.au
- Each registered company account has only **one** superuser and they are responsible for managing sub-users, including visibility of the EOI documentation
- Technical Issues for access to go through HSV Helpdesk, email **helpdesk@healthsharevic.org.au**

New User? Go to healthsharevic.org.au and click *Register*



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Register

Welcome to HealthShare Victoria's website. To register for an account to access targeted content, please register as a supplier or health service below.

I am a Supplier

I am a Health Service

Email (required)

Please use an organisation specific email, or contact HSV for assistance.

ABN or ACN (required)

Please use your company's ABN or ACN number. No spaces, comma, or dash. Example: 12345678901234567890

Next

To create your account:

1. Select the "I am a Supplier" option
2. Enter your business specific email address
3. Click "Next"

Complete your registration and you will receive a new account email with a password setup link

Important! Tender under the ABN that would sign the contract!

New distributors should register a separate account.

	Start Date - End Date	Last Updated	
“Favourite” the category you are interested in to get email updates			

31 ur - Clinical and Support	24/11/2017 23/11/2021	17 days ago	Favourite
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9
lood Culture and Mycobac
nd Consumables

HOME > MY DASHBOARD

Hello, Lyn

You can now access the HSV Procurement Portal from the Quick Links menu on your dashboard when you are signed in

Quick Links

Procurement Portal

Send Enquiry/Feedback

Submit Contract Variation

You will be directed to the Procurement Portal where you can access any open RFx or edit your personal profile

Main Dashboard

My Running Surveys

 No Scorecards to display

New Messages (last 30 days)

 No Unread Messages

My RFQs with Pending Responses

 No RFQs to display

RFx Open to All Suppliers

Currently Open		Next Closing Date
RFI	2	15/01/2021 14:00
RFQ	2	13/01/2021 23:59

My RFIs with Pending Responses

 No RFIs to display

Quick Links

Standard Links

[My Contracts](#)

[Projects](#)

[My RFIs](#)

[My RFQs](#)

[Profile](#)

Custom Links

If you are the Super User you will receive all system alerts.
You can add additional contact email addresses to your profile by using ';' as a separator.

User:

Division: Division

Active

Save

Cancel

User Details

* Last Name	Smith
* First Name	Jane
User Status	Active
User Tag for Codes	
* Email	j.smith@example.com
* Telephone Number	01557330165
Mobile Phone Number must start with '+' and contain digits from 0 to 9 (min 8 max 15) with no spaces. The first number can not be 0.	+61410000000
Division	Division
Department	...
Role	
Username	3m australia
* Preferred Language	English (UK)
* Time Zone	(GMT +10:00) Sydney, Canberra, Melbourne

From the Portal click on the 'RFQ' line within the 'RFx Open to All Suppliers'

Main Dashboard

My Running Surveys

No Scorecards to display

New Messages (last 30 days)

No Unread Messages

My RFQs with Pending Responses

No RFQs to display

RFx Open to All Suppliers

Currently Open

Next Closing Date

RFI	2	15/01/2021 14:00
RFQ	2	13/01/2021 23:59

My RFIs with Pending Responses

No RFIs to display

Quick Links

Standard Links

[My Contracts](#)[Projects](#)[My RFIs](#)[My RFQs](#)[Profile](#)

Custom Links

Select the tender you would like to express interest in



My RFQs

RFQs Open to All Suppliers

Enter Filter (type to start search)



	Code	Title	Project Code	Time limit for Expressing Interest	▲ Status
1	rfq_978	BRHS Kitchen Asset Upgrade	tender_7531	13/01/2021 23:59	Running
2	rfq_992	ITS2020-071 Rehab Supply Services	tender_9530	25/01/2021 15:00	Running
Total 2					

Click on 'Express Interest'. This is the only way to access the event.

▼ RFQ: rfq_992 - ITS2020-071 Rehab Supply Services

Running

Project: tender_9530 - ITS-2020-071- Rehab Supply Services

Closing Date: 25/01/2021 15:00:00

Express Interest

Decide Later

Printable View

Response Status

Response Status

No Response Prepared

Overview

Code

rfq_992

Description

Title

ITS2020-071 Rehab Supply Services

Supplier Access

RFQ Open to All Suppliers

To commence input of your tender response, click on 'Create Response'

← Back to List

RFQ: rfq_95 - Tender Briefing - Surgical Gloves Test ITS Running

Project: tender_133 - Tender Briefing - Surgical Gloves Test ITS
Closing Date: 14/03/2016 14:00:00
Response Last Submitted On: Not Submitted Yet

Warning: You have 1 unread Buyer Attachment(s). Please click here to read the file(s) before submitting your response.

RFQ Details Messages (Unread 0)

Settings Buyer Attachments (1) My Response User Rights

View Response Index Only

1. Qualification Response (questions: 120)

1.1 READ ME FIRST - SUPPLIER'S TIPS FOR COMPLETING YOUR RESPONSE - Question Section

Note	Note Details
1.1.1 Requirement Attachment	Please note that we have uploaded attachments in the technical envelope. Companies must download these documents and consider the details before they complete their response
1.1.2 Note:	USE THE ONLINE 'HELP FOR RESPONDENTS' FUNCTION - The content is designed to explain the eSourcing platform in business terms, allowing you to quickly understand the features and benefits of the software.
1.1.3 Note:	SAVE REGULARLY - For security reasons your access to the portal will 'time out' if inactive for 15 minutes if you do not click "save" within this time. Failure to do so means you risk losing your work. This is to maintain security and tender integrity and cannot be changed. NOTE: typing does not mean you are active on the portal!
1.1.4 Note:	Please ensure that 'pop ups' are NOT blocked on your browser. Should you be inactive for 15 minutes, the portal will notify you through a 'pop up'. It is vital that you are able to see this in order to click the 'Refresh' link in this 'pop up' so you are not disconnected from the portal and lose any unsaved information.
1.1.5 Note:	DO NOT leave your response until the last minute/hours before the deadline (if you experience connection problems you will miss the deadline. Always upload generic information early to avoid last minute time pressure).
1.1.6 Note:	Please SUBMIT your RESPONSE when completed. This will submit your response to the buyer. FAILURE TO DO THIS WILL RESULT IN YOUR BID NOT BEING VISIBLE TO THE BUYER. The 'SUBMIT RESPONSE' button can be found at the top centre of the screen.
1.1.7 Note:	If the Buyer makes any changes to the settings and questions area of a live/running tender, suppliers MUST re-publish their response - this is to ensure that changes are brought to your attention - you may receive a message prompt from the Buyer - generally this will not mean re-entering information.
1.1.8 Note:	Whilst the portal allows for large individual attachment sizes (max 50Mb at a time), we recommend that you keep attachments to a manageable size (5Mb) to ensure ease & speed of access. Only attach documents that the Buyer has requested and make sure that you attach them in the correct area.

Create Response

SAVE REGULARLY.

If you are inactive on the site for more than 15 minutes you will need to sign in again and any unsaved data will be lost.

▼ RFQ: rfq_95 - Tender Briefing - Surgical Gloves Test ITS Running

Project: tender_133 - Tender Briefing - Surgical Gloves Test ITS
 Closing Date: 14/03/2018 14:00:00
 Response Last Submitted On: Not Submitted Yet

[Edit Mode](#)

[Save and Return](#) [Save and Continue](#) [Cancel](#) [Validate Response](#)

2. Technical Response (questions: 34)

2.1 QUALITY MANAGEMENT - Section of Profile Questions

Question	Description	Response
2.1.1 Quality Management	* Please state whether your organisation has a certified Quality Management System?	
2.1.2 Quality Management	Please attach a current certificate for your certified Quality Management System	+ Click to attach file
2.1.3 Quality Management	Please state the expiry date of your certificate for your Quality Management System	Calendar
2.1.4 Quality Management	If your organisation does not have a certified Quality Management System please advise how you intend to ensure that you meet the customers requirement and industry standards for Quality	 Characters available 2000

[Back to List](#)

RFQ: rfq_95 - Tender Briefing - Surgical Gloves Test ITS Running

Project: tender_133 - Tender Briefing - Surgical Gloves Test ITS
Closing Date: 14/03/2016 16:00:00
Response Last Submitted On: **Not Submitted Yet**

Warning: You have 1 unresolved Buyer Attachment(s). Please click here to read the file(s) before submitting your response.

RFQ Details Messages (Unread 0)

Settings Buyer Attachments My Response User Rights

Submit Response

My Response Summary

1. Qualification Response	Missing mandatory responses (67)	
2. Technical Response	Missing mandatory responses (23)	
3. Commercial Response	Mandatory fields missing (3)	Total Price (excluding optional sections) 0

[View Response Index Only](#)

1. Qualification Response (questions: 120)

Edit Response

1.1 READ ME FIRST - SUPPLIER'S TIPS FOR COMPLETING YOUR RESPONSE - Question Section

Note	Note Details
1.1.1 Requirement Attachment	Please note that we have uploaded attachments in the technical envelope. Companies must download these documents and consider the details before they complete their response
1.1.2 Note:	USE THE ONLINE 'HELP FOR RESPONDENTS' FUNCTION - The content is designed to explain the eSourcing platform in business terms, allowing you to quickly understand the features and benefits of the software.
1.1.3 Note:	SAVE REGULARLY - For security reasons your access to the portal will 'time out' if inactive for 15 minutes if you do not click 'save' within this time. Failure to do so means you risk losing your work. This is to maintain security and tender integrity and cannot be changed. NOTE: typing does not mean you are active on the portal!

COMMUNICATION: Utilise the messaging function within portal to communicate with HSV, not individual emails. Tool is used for the entire ITS process up to and including award stage.

▼ RFQ: rfq_95 - Tender Briefing - Surgical Gloves Test ITS

Project: tender_133 - Tender Briefing - Surgical Gloves Test ITS
Closing Date: 14/03/2016 14:00:00
Response Last Submitted On: Not Submitted Yet

Running

Send Message

Save as Draft

Cancel

Message

Subject

Message

Attachments

Attachments

Attachment Name	Attachment Description	Comments
No Attachments		

[← Back to List](#)

Once complete **ensure you click 'Submit Response'**
You will not be able to submit if there are mandatory fields outstanding that has not been filled.

Running

Response Last Submitted On: **Not Submitted Yet**[RFQ Details](#)[Messages \(Unread 0\)](#)[Settings](#)[Buyer Attachments \(1\)](#)[My Response](#)[User Rights](#)**Submit Response**

My Response Summary

1.	Qualification Response	Missing mandatory responses (87)
2.	Technical Response	Missing mandatory responses (23)

Note that responses – including pricing – are sealed until tender close.
Your response is locked and will not be visible to HSV.

Page Last Refreshed: 03:35 WET - Western Europe Time

HealthShare
Victoria

1

Sourcing

Projects

RFIs

RFQs

Contracts

RFQs

My RFQs

RFQs Open All Suppliers

To confirm that your response has been submitted, check that
"My RFQs" shows "Response Submitted to Buyer" for that ITS.

3

Response Status

Response Submitted To Buyer

4

Response Status

Response Submitted To Buyer

			Status	Buyer Organisation
1	rfq_360	tender_567	21/05/2021 05:00	Running

Total 1

Clicking on that RFQ shows when you last submitted

Page Last Refreshed: 03:33 WET - Western Europe Time DST

HealthShare
Victoria

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RFQ: rfq_360 - RP RFQ 03 Jan 2020 2

Project:tender_567- R Proj (Re-sourcing 23-01-2018)

Closing Date: 21/05/2021 05:00:00

Response Last Submitted On: 19/05/2021 03:20:02

End of Briefing

Reference websites

Procurement Framework- VIC Supplier Code of Conduct

<https://www.buyingfor.vic.gov.au/supplier-code-conduct-toolkit>

State of Victoria- Modern Slavery Policies

<https://www.development.vic.gov.au/about/policies-and-disclosures/policies/modern-slavery-policy>

HSV Procurement and Supply Chain supplier Modern Slavery Standards

<https://healthsharevic.org.au/procurement-guidance/modern-slavery/modern-slavery-resources-for-suppliers/>

Procurement Framework- VIC Fair Jobs Code Pre Assessment Certificate

<https://www.buyingfor.vic.gov.au/apply-fair-jobs-code-pre-assessment-certificate>