



Official

Industry Briefing

Consumables and Related Services for Reprocessing of Reusable Medical Devices (CRS-RRMD)

previously known as 'HPVC2020-010 Sterilisation Consumables and Related Services'

HPVITS2024-010

Tuesday, 17 December 2024, 10AM to 11AM

Naitik Shah | Category Manager

Michael Pogia | Senior Category Manager

Acknowledgement of Country

"I would like to start by acknowledging the Traditional Owners of the land on which we are meeting today. I pay my respect to their Elders past, present and emerging"

Meeting Notes

Thank You ALL for your time today and upcoming participation,

- *Briefing Session and No Q&A due to limited time and detailed agenda*
- *Please direct any questions/feedback after briefing via:*
helpdesk@healthsharevic.org.au or 03 9947 3900
- *Briefing slide deck will be available on HSV website after this session*
- **<https://healthsharevic.org.au/contracts-and-tenders/tenders/details/524>** - HPVITS2024-010: Consumables and Related Service for Reprocessing of Reusable Medical Devices (CRS-RRMD)

Agenda

1. **HSV Project Team**
2. **HSV Overview**
3. **Supplier Code of Conduct / Fair Jobs Code (FJC) / Local Jobs First (LJF)**
4. **Master Services Agreement (MSA)**
5. **Invitation to Supply**
 - ITS Objectives
 - Proposed Timeline
 - Scope (Statement of Requirement)
 - Tender Response Worksheet (TRW)
 - Supply Chain - Procurement Analyst
 - Reference and sample requirement
 - Distributors
 - National Product Catalogue (NPC) Fast Track
 - Supply Chain Data Attributes
 - Data Integrity – Product Description
6. **HSV Procurement Portal**



HSV Project Team

Name	Role	Function	Description
Naitik Shah	Category Manager	Primary point of contact	Authorised person for this ITS and ongoing contract management
Michael Pogia	Senior Category Manager	Secondary point of contact	
		1st Point of Escalation	
Hassan Pirov	Head of Sourcing – Clinical	2nd Point of Escalation	Strategic support, and dispute management
Nicole Whiting	Clinical Product Advisor	Subject matter expert	Assist in manage supplier and product compliance to the SoR, regulatory and general requirements of this ITS
Diana Skratulja	Clinical Product Manager	Subject matter expert	
Luke Dal Santo	Procurement Development Analyst		Assist with Technical and Systems support
Trang Tran	Supply Chain Clinical Data Specialist		
Stanley So	Master Data Manager		
Product Reference Group (PRG)	Representatives - VIC Public Hospitals	Subject matter expert – Extension	Assist with extended subject matter expertise and strategy team

HealthShare Victoria

Our purpose

- HSV is an independent public sector and commercially oriented supply chain, procurement and corporate services organisation.
- HSV partners with public health services and suppliers to deliver significant public health system benefits including consistent access to goods, improved quality of care and substantial savings, helping to deliver better healthcare for all.

Our core functions

- Manage a state-wide supply chain for medical consumables
- Coordinate state-wide strategic procurement
- Deliver more efficient corporate services

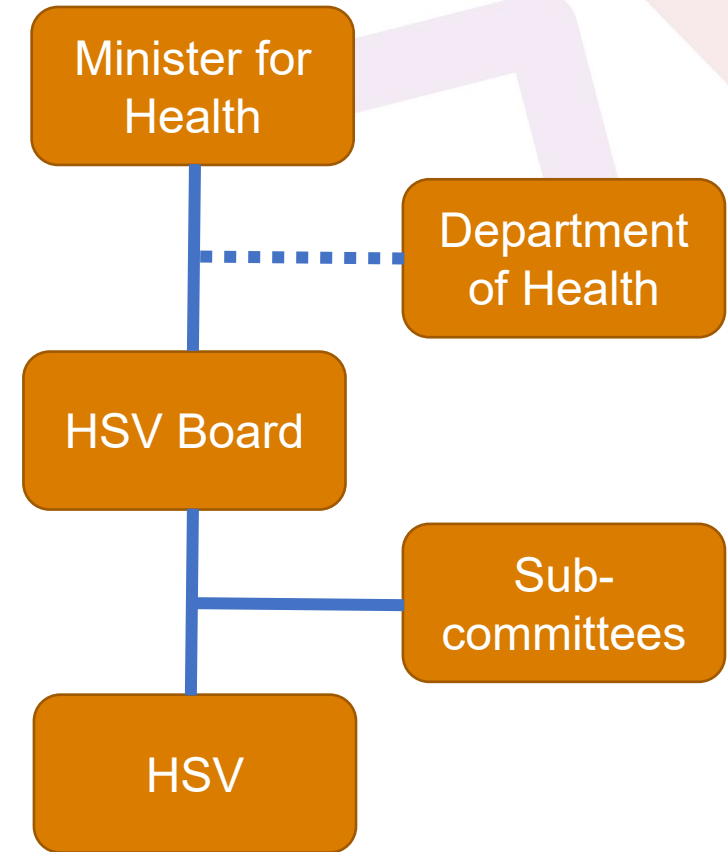
Our vision

- We help to deliver safe, affordable and sustainable healthcare.



HSV Organisation

- Independent statutory authority funded by the Department of Health
- Established on 1 January 2021, HSV brings the former Health Purchasing Victoria's existing functions and major supply chain assets under single management
- Receives legislative support to establish whole of health contracts
- Processes based on the Victorian Government Procurement Board's (VGPB) Strategic Sourcing Principles



HSV Objectives

- Facilitate access by public hospitals and health services to goods, services and equipment on best-value terms
- Combine the collective purchasing power of more than 80 legal entities to establish whole-of-health contracts
- Foster supply chain and process improvement, through developing relationships with suppliers and health services
- Ensure probity is maintained in purchasing, sourcing and contracting activities

Supplier Code of Conduct

The Victorian State Government is committed to ethical, sustainable and socially responsible procurement.

In ensuring that our suppliers maintain the same values as the Government, the State has established a [Supplier Code of Conduct](#).

The Code outlines minimum ethical standards in behaviour that suppliers will aspire to meet when conducting business with, or on behalf of, the State:

- integrity, ethics and conduct
- conflict of interest, gifts, benefits and hospitality
- corporate governance
- labour and human rights
- health and safety
- environmental management

It is a **mandatory requirement** that you **understand and acknowledge** commitment to the code, and ensure it is understood by related parties, **contractors and sub-contractors** if awarded.

Victorian health suppliers' minimum standards

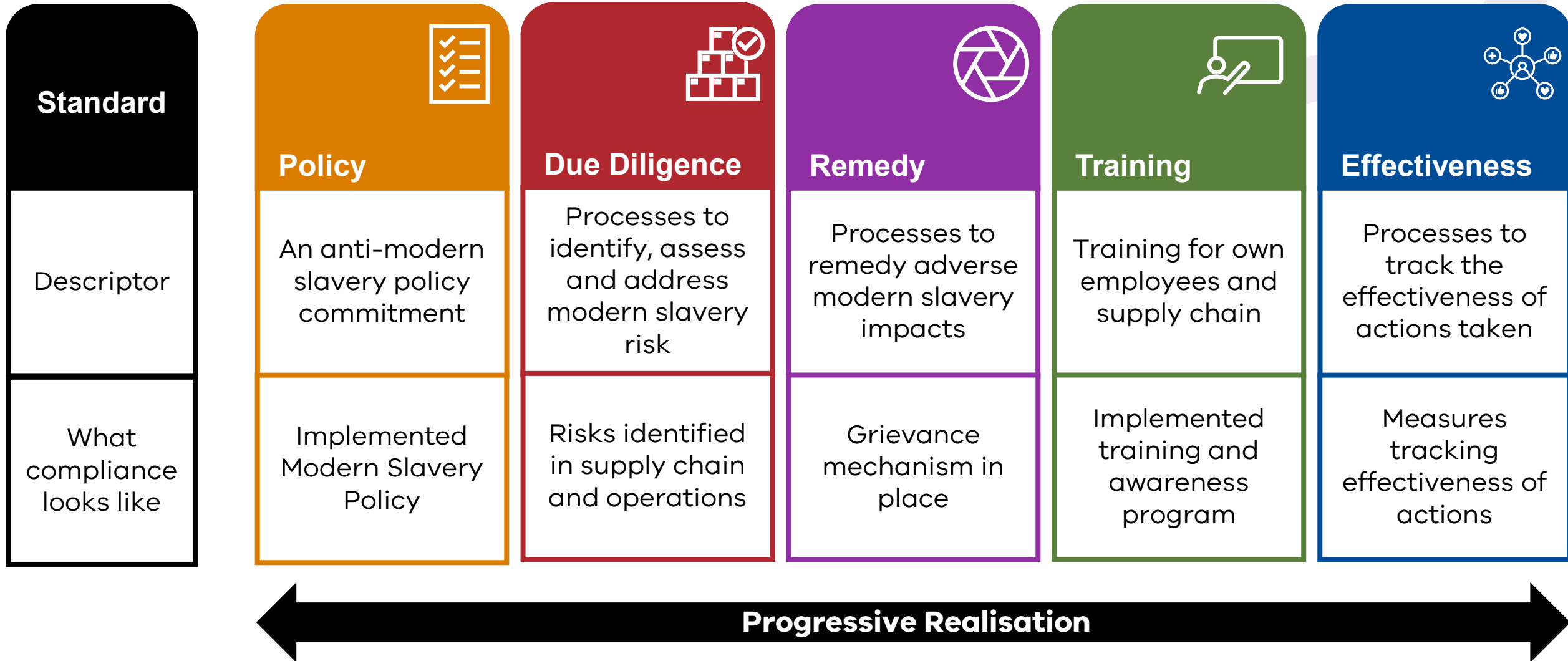


Australian Government
Department of Health
Therapeutic Goods Administration

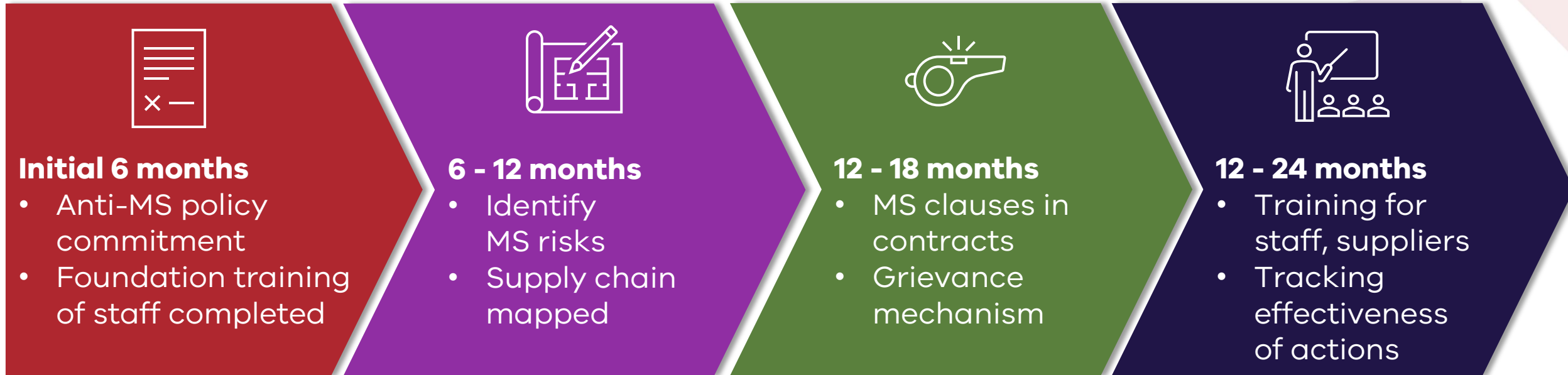


- **Therapeutic Goods**
– TGA approved
- **GS1 data standards**
(NPC contract compliance obligation)
- **Recall Health**
(contract compliance obligation)

Modern slavery mandatory minimum standards



Compliance with Mandatory Minimum Standards (MMS)



HSV's modern slavery program requires suppliers to commit to and demonstrate progressive realisation of the above standards.

A link to HSV's Mandatory Minimum Standards can be found [here](#)

Fair Jobs Code

The Fair Jobs Code (FJC) aims to improve employment outcomes for persons employed by suppliers and service providers to the Victorian Government. The FJC is implemented by Victorian Government departments, agencies and public bodies to help support and promote fair labour standards and to ensure compliance with employment law.

The FJC applies to the *purchase of goods and/or services, regardless of the method of procurement.*

The FJC applies to threshold procurement contracts (contracts with a value of \$3 million or more exclusive of GST) and high value procurement contracts (contracts with a value of \$20million or more exclusive of GST).

For further information, Respondents should refer to the FJC and FJC Guidelines which can be found at www.buyingfor.vic.gov.au/fair-jobs-code-guidelines-suppliers-and-businesses

Successful respondents must complete:

Fair Jobs Code Pre-Assessment Certificate

Fair Jobs Code Plan

Agreement and continuing FJC obligations

Please see Part 3 : Respondent's Offer section 11. Fair Jobs Code in the Part 1-7 ITS documents.

Local Jobs First

Through Local Jobs First (LJF) policy, the Victorian Government is committed to improving opportunities for local suppliers to create more new jobs and grow the economy.

The policy is to ensure that small and medium size enterprises (SMEs) are given a full and fair opportunity to compete for government contracts, such as hospitals, schools and road projects, while still achieving value for money.

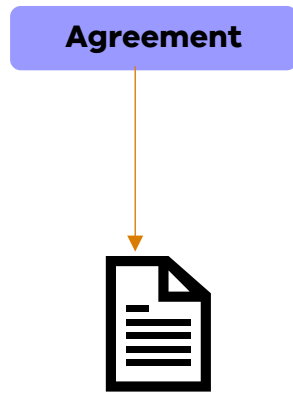
What you need to know

- The *Industry Capability Network (ICN)* can assist you in documenting your *Local Industry Development Plan (LIDP)*
- Access the VIPP Management Centre (VMC) via this <https://icn.org.au/who-are-we/our-team/#vic>
- Give yourself time to develop your LIDP for submission
- LIDPs will be evaluated as part of our assessment of Value for Money
- LIDP outcomes will need to be reported to HSV

Note: Respondents don't require an LIDP before or at the time of participation in the ITS, but they will if awarded and requested in coordination with VMC - ICN

Master Supply Agreement

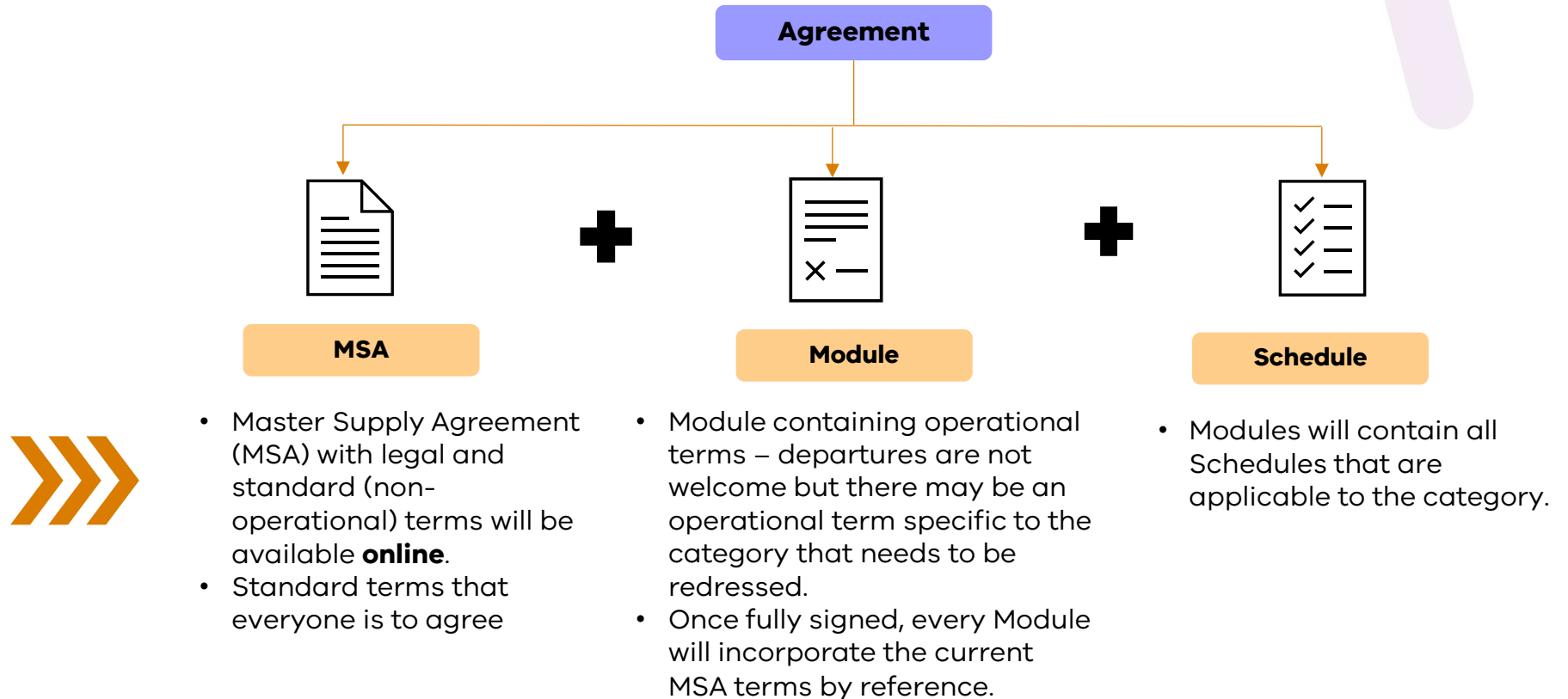
Current state



Individual suppliers sign a document containing operational, legal and other standard terms and conditions, service deliverables, pricing and schedules.

i 500+ Suppliers
900+ Contracts

Future for all NEW market approaches



Invitation to Supply (ITS)

ITS Objectives

- Transparent and efficient Invitation-To-Supply (ITS) process,
- Achieve best Value for Money (VFM) outcome,
- Expand the scope and value under contract,
- Create efficiency in tendering and category management through use of the National Product Catalogue,
- Develop supplier relationship management,

Tentative Timeline

Key Activities	Date
Industry Briefing Session	Tue, 17 December 2024
ITS Release Date	Mon, 6 January 2025
Last date for ITS questions	Wed, 29 January 2025
ITS Closing Date and Time	Fri, 31 January 2025
Evaluation	Feb - Mar 2025
Respondents advised of outcome	Apr 2025
Agreement Commencement Date	Jun 2025

Scope – Statement of Requirements (SOR)

Sterilisation Consumables and Related Services – 010

is now

Consumables and Related Services for Reprocessing of Reusable Medical Devices (CRS-RRMD) - 010

- *Coverage:* Includes consumables and related services used in sterilising departments for the reprocessing of reusable medical devices
- *Term:* 3-year principal period with 2 x 2-year option (3+2+2)
- *Categories:* 13 Categories across the range of products
- *Price features:* Free into Store (FIS) statewide contract pricing, and volume/pallet pricing. Single point delivery at HSV Distribution Centres (DC).
- *Award:* Restricted panel at category level, Conditional Award



Luke Dal Santo
Procurement Development Analyst



Tender Response Worksheet (TRW)



- Tender Response Worksheet contains detailed information on the products
- Used for product evaluation in this tender and to submit pricing
- Used to create the future pricing schedule for participating health services (PHS)
- Used to add Referee information for new products

Instructions for completion

- Complete **all** requested information in the requested format
- Mandatory data missing = Product won't be awarded
- Include units as required/applicable
- Find the subcategory for your product
- The "Commercial", "Clinical" and "Supply Chain" tabs are linked for each Category by the Grey (Formula driven) Cells. Do not override or delete these formulas and do not add or delete columns, or individual cells
- To add rows (if >200 products per category) ensure that rows are added to the bottom of the "Commercial", "Clinical" and "Supply Chain" tabs & all formulas "fill down". Contact HSV if required



Data Integrity in TRW



- Poor quality information will be returned for correction:
 - UNSPSC (at least to class level xx xx xx 00)
 - UOM descriptor must be reflective of GS1 Packaging Type descriptor (e.g. 'carton' not 'sleeve')
 - ARTG must have a number or be listed as EXEMPT
 - Country of Manufacture must be populated and reflective of GS1 code lists (e.g. 1: Australia, not Aust, not Victoria, not Brunswick – e.g. 2: United States, not USA or America or Iowa)
 - Ordering part numbers must be complete
- This is not an opportunity to review your price – ensure it is correct (and the Net Content is correct) at time of submission
- Any delay in the evaluation process due to poor quality data may result in HSV deeming your response non-complying and set it aside from further evaluation



Product References

****NB this is not company information references***

Reference sites are required for:

- Products that are not on the current HSV contract
- Minimum **two (2)** clinical or product user referees per product or product range

Referees must:

- Be clinical or product end users
- Be from private or public hospitals within Australia (or as otherwise accepted by the PRG)
- Be included in the referee details section of the Tender Response Worksheet
- Have no conflict of interest
- Be informed and agree to provide reference to HSV
- Be provided in the Tender Response Worksheet

Samples to Deliver to: Direct delivery to HSV New Second DC at 8-12 Ordish Road, Dandenong South VIC 3175
(HealthShare Victoria Dandenong South Distribution Centre).



Distributors



Respondents nominating Distributors must:

- Provide HSV with a copy of the nomination letter
- Provide details for all products available through the Distributor
- Inform Distributors of the ITS outcome prior to contract commencement
- Update Distributors with accepted contract amendments throughout the contract term

Successful respondents are directly accountable for:

- Legal obligations under contract
- Product availability (backorders, recalls)
- HSV Sales reports and Stock on Hand reports
- Product availability
- Sales reports
- Correct invoice pricing



Stanley So
Master Data Manager

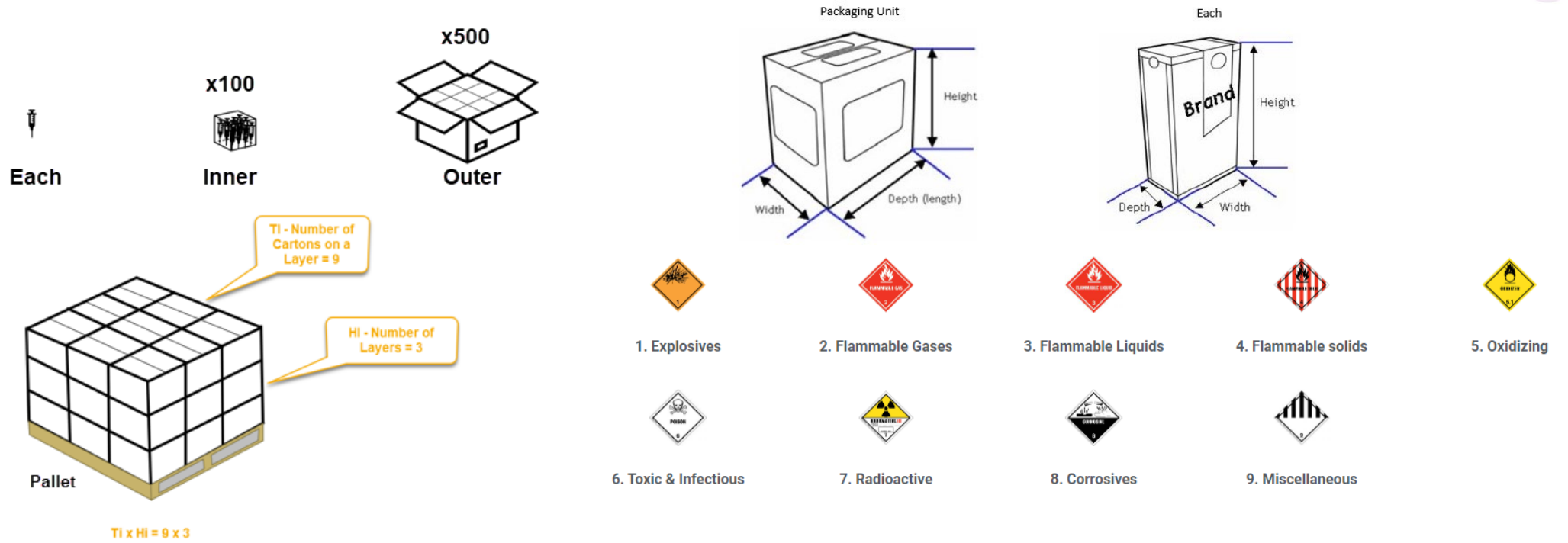
National Product Catalogue (NPC)

Fast Track

- NPC Fast Track Response available to suppliers who are already publishing on the NPC
- **All Clinical information needs to be populated.**
- If GTIN is published on the NPC and up to date, we will draw the following from the NPC:
 - Manufacturer Name;
 - Manufacturer Part Number;
 - ARTG ID;
 - UNSPSC;
 - Country of Origin;
 - Supply chain data
- Consideration: Ensure you have been made **NPC Ready** with HealthShare Victoria (HSV) so we can view your data. The NPC Fast Track option is not available if you are not NPC Ready.
- Contact GS1 Supplier Engagement Team to confirm:
NPC.SupplierEngagement@gs1au.org

Supply Chain Data Attributes

- HSV has expanded to provide supply chain services to health services.
- Attributes required include:
 - Product level hierarchy, dimensions, weights, pallet information, dangerous goods



Supply Chain Data Attributes

Instructions for completion

- Complete **all** requested information
 - Mandatory data missing = Product won't be awarded
- All tabs linked in the TRW. Do not override or delete these formulae and do not add or delete columns, or individual cells
- To add rows, ensure that rows are also added to all tabs (Commercial, Clinical and Supply Chain) & all formulae "fill down". Contact HSV if required
- Provide responses in the requested format and units
 - Dimensions in mm & weights in kg



Trang Tran
Supply Chain Clinical Data Specialist

Data Integrity – Product Descriptions

MAJOR NOUN MINOR NOUN PROPERTY 1 PROPERTY 2 PROPERTY 3 PROPERTY 4
PROPERTY 5 PROPERTY 6... (BRAND NAME) MANUFACTURER PART NUMBER/ITEM NUMBER

1. Product description will start with a **major noun, minor noun and followed by adjectives or properties (from Clinical TRW worksheet) to further describe the product**
2. Brand name as visible on the packaging will be enclosed in brackets **(BRAND AAA)**
3. The manufacturer part number (*not supplier part number*) will be included at the end unless the product has a printed item number visible on the packaging. The manufacturer part number or item format will be displayed as per printed on the packaging.
 - Spacing and symbols (.,/*+) will be retained as is.
 - Source 1: 1234ABC
 - Source 2: 1234 abc
 - Packaging: 1234-ABC
 - Final MPN > **1234-ABC**

Data Integrity – Product Descriptions

- Description string will be devoid of commas and symbol unless to represent the strengths
 - & = **AND**
 - + = **WITH**
 - / = **OR** unless it's to represent a strength
- Description will be in **UPPER CASING** except for the unit of measurement
- All measurement units will be displayed as per **SI Units** (metric) with no spacing between the value and unit.
 - The unit will be expressed in lower casing (1**cm** x 5**cm**) with a lower-case **x** to separate the dimensions, unless specified otherwise by the SI system (ie. **L**= litre)

METRIC SYSTEM EXACT EQUIVALENTS

<i>Length:</i>	1 meter (m)	=	100 centimeters (cm)
	1 meter (m)	=	1000 millimeters (mm)
<i>Mass:</i>	1 kilometer (km)	=	1000 meters (m)
	1 gram (g)	=	1000 milligrams (mg)
	1 kilogram (kg)	=	1000 grams (g)
<i>Volume:</i>	1 metric ton	=	1000 kilograms (kg)
	1 liter (L)	=	1000 milliliters (mL)
	1 liter (L)	=	10 deciliters (dL)
	1 milliliter (mL)	=	1 cubic centimeter (cm ³)

Data Integrity – Product Descriptions

7. Where required, a maximum of **2** decimal places will be displayed
8. For unit of measurements specific to a type of product, they will be represented as per below:
 - Gauge (needle): **G**
 - French Gauge (catheter): **Fr**
9. Unit of Measure and Unit of Issue are excluded from the description to keep the description item specific
10. Description will be up to a maximum of **140** characters in length, inclusive of spacing
11. All words in the description will follow the **Australian English** spelling as defined in the Macquarie Dictionary

Data Integrity – Product Descriptions

Structure: MAJOR NOUN MINOR NOUN PROPERTY 1 PROPERTY 2 PROPERTY 3 PROPERTY 4
PROPERTY 5 PROPERTY 6... (BRAND NAME) MANUFACTURER PART NUMBER/ITEM NUMBER

Example: **BLADE SURGICAL** CARBON-STEEL 10cm x 8mm SIZE 10 SINGLE-USE STERILE (BRAND AAA)
1234-ABC

- Major Noun: **BLADE** (Expressed as the singular)
- Minor Noun: **SURGICAL**
- Properties: **CARBON STEEL**
- Properties: **10cm x 8mm**
- Properties: **SIZE 10**
- Properties: **SINGLE-USE**
- Properties: **STERILE**
- Brand: **(BRAND AAA)** (Always enclosed in brackets, as visible on the packaging)
- Item number (as visible on the packaging)/Manufacturer Part Number : **1234-ABC**

HSV Procurement Portal (Jaggaer)



Procurement Portal

Tender document download, tender related questions, and tender submission from the HSV Procurement Portal ONLY

Register/Access at healthsharevic.org.au

Each HSV Procurement Portal company account has one superuser responsible for managing subusers, including visibility of the EOI documentation

Technical Issues?

Contact HSV Procurement Portal (Jaggaer) Customer Support

Phone: 02 8074 8627

Email: customersupport@jaggaer.com

New User? Go to healthsharevic.org.au and click *Register*

HealthShare
Victoria

About Us ▾ News ▾ Contracts and Tenders ▾ Resources ▾ Compliance ▾ Help Centre Contact Us ▾ COVID-19 ▾

Health Purchasing Victoria is now HealthShare Victoria. Find out more.

Delivering safe, affordable and sustainable healthcare

Sign in or register to access contracts, tools and more

Sign In Register

Register

Welcome to HealthShare Victoria's website. To register for an account to access targeted content, please register as a supplier or health service below.

I am a Supplier I am a Health Service

Email (required)

Please use an organisation specific email, or contact HSV for assistance.

ABN or ACN (required)

Please use your company's ABN or ACN number. No spaces, comma, or dash. Example: 12345678901234567890

Next

To create your account:

1. Select the "I am a Supplier" option
2. Enter your business specific email address
3. Click "Next"

Complete your registration and you will receive a new account email with a password setup link

Important! Tender under the ABN that would sign the contract!

New distributors should register a separate account.

	Start Date - End Date	Last Updated	
--	-----------------------------	-----------------	--

“Favourite” the category you are interested in to get email updates

31 ur - Clinical and Support	24/11/2017 23/11/2021	17 days ago	
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9
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nd Consumables

HOME > MY DASHBOARD

Hello, Lyn

You can now access the HSV Procurement Portal from the Quick Links menu on your dashboard when you are signed in

Quick Links

[Procurement Portal](#)

[Send Enquiry/Feedback](#)

[Submit Contract Variation](#)

You will be directed to the Procurement Portal where you can access any open RFx or edit your personal profile

Main Dashboard

My Running Surveys

No Scorecards to display

New Messages (last 30 days)

No Unread Messages

My RFQs with Pending Responses

No RFQs to display

RFx Open to All Suppliers

	Currently Open	Next Closing Date
RFI	2	15/01/2021 14:00
RFQ	2	13/01/2021 23:59

My RFIs with Pending Responses

No RFIs to display

Quick Links

- Standard Links
 - My Contracts
 - Projects
 - My RFIs
 - My RFQs
 - Profile
- Custom Links

If you are the Super User you will receive all system alerts.
Add additional contact email addresses to yours using ; as a separator.

▼ User: Active
Division: Division

Save Cancel

User Details

* Last Name	<input type="text" value="Smith"/>
* First Name	<input type="text" value="Jane"/>
User Status	Active
User Tag for Codes	<input type="text"/>
* Email	<input type="text" value="j.smith@example.com"/>
* Telephone Number	<input type="text" value="01557330165"/>
Mobile Phone Number must start with '+' and contain digits from 0 to 9 (min 8 max 15) with no spaces. The first number can not be 0.	<input type="text" value="+6141000000"/>
Division	Division
Department	---
Role	
Username	3m australia
* Preferred Language	English (UK) ▼
* Time Zone	(GMT +10:00) Sydney, Canberra, Melbourne ▼

From the Portal click on the 'RFQ' line within the 'RFx Open to All Suppliers'

Main Dashboard

My Running Surveys

No Scorecards to display

New Messages (last 30 days)

No Unread Messages

My RFQs with Pending Responses

No RFQs to display

RFx Open to All Suppliers

Currently Open	Next Closing Date
RFI 2	15/01/2021 14:00
RFQ 2	13/01/2021 23:59

My RFIs with Pending Responses

No RFIs to display

Quick Links

- Standard Links
 - My Contracts
 - Projects
 - My RFIs
 - My RFQs
 - Profile
- Custom Links

Select the tender you would like to express interest in



My RFQs

RFQs Open to All Suppliers

Enter Filter (type to start search)

	Code	Title	Project Code	Time limit for Expressing Interest	▲ Status
1	rfq_978	BRHS Kitchen Asset Upgrade	tender_7531	13/01/2021 23:59	Running
2	rfq_992	ITS2020-071 Rehab Supply Services	tender_9530	25/01/2021 15:00	Running
Total 2					

Click on 'Express Interest'. This is the only way to access the event.



For technical support, please contact the Jaggaer helpdes
If you are in Australia please call: 02 8074 862
If you are outside of Australia, please (click here) for overseas phone number
Email: customersupport@jaggaer.cor

▼ RFQ: rfq_992 - ITS2020-071 Rehab Supply Services Running

Project: tender_9530 - ITS-2020-071- Rehab Supply Services
Closing Date: 25/01/2021 15:00:00

[Express Interest](#) [Decide Later](#) [Printable View](#)

Response Status

Response Status
No Response Prepared

Overview

Code rfq_992	Title ITS2020-071 Rehab Supply Services
Description	Supplier Access RFQ Open to All Suppliers

To populate the content of your tender response, click on 'Create Response'

The screenshot shows a web interface for a tender response. At the top, there is a navigation bar with a 'Back to List' link. Below this, the tender details are displayed: 'RFQ: rfq_95 - Tender Briefing - Surgical Gloves Test ITS' with a status of 'Running'. Project information includes 'Project: tender_133 - Tender Briefing - Surgical Gloves Test ITS', 'Closing Date: 14/03/2016 14:00:00', and 'Response Last Submitted On: Not Submitted Yet'. A yellow warning banner states: 'Warning: You have 1 unread Buyer Attachment(s). Please click here to read the file(s) before submitting your response.' Below the warning, there are tabs for 'RFQ Details' and 'Messages (Unread 0)'. Under 'RFQ Details', there are sub-tabs for 'Settings', 'Buyer Attachments (1)', 'My Response', and 'User Rights'. A 'View Response Index Only' button is also present. The main content area shows a section for '1. Qualification Response (questions: 120)' with a sub-section '1.1. READ ME FIRST - SUPPLIER'S TIP'S FOR COMPLETING YOUR RESPONSE - Question Section'. This section contains a table of notes.

Note	Note Details
1.1.1 Requirement Attachment	Please note that we have uploaded attachments in the technical envelope. Companies must download these documents and consider the details before they complete their response
1.1.2 Note:	USE THE ONLINE 'HELP FOR RESPONDENTS' FUNCTION – The content is designed to explain the eSourcing platform in business terms, allowing you to quickly understand the features and benefits of the software.
1.1.3 Note:	SAVE REGULARLY - For security reasons your access to the portal will 'time out' if inactive for 15 minutes if you do not click "save" within this time. Failure to do so means you risk losing your work. This is to maintain security and tender integrity and cannot be changed. NOTE: typing does not mean you are active on the portal!
1.1.4 Note:	Please ensure that 'pop ups' are NOT blocked on your browser. Should you be inactive for 15 minutes, the portal will notify you through a 'pop up'. It is vital that you are able to see this in order to click the 'Refresh' link in this 'pop up' so you are not disconnected from the portal and lose any unsaved information.
1.1.5 Note:	DO NOT leave your response until the last minute/hours before the deadline (if you experience connection problems you will miss the deadline. Always upload generic information early to avoid last minute time pressure).
1.1.6 Note:	Please SUBMIT your RESPONSE when completed. This will submit your response to the buyer. FAILURE TO DO THIS WILL RESULT IN YOUR BID NOT BEING VISIBLE TO THE BUYER. The 'SUBMIT RESPONSE' button can be found at the top centre of the screen.
1.1.7 Note:	If the Buyer makes any changes to the settings and questions area of a live/running tender, suppliers MUST re-publish their response – this is to ensure that changes are brought to your attention – you may receive a message prompt from the Buyer – generally this will not mean re-entering information.
1.1.8 Note:	Whilst the portal allows for large individual attachment sizes (max 50Mb at a time), we recommend that you keep attachments to a manageable size (5Mb) to ensure ease & speed of access. Only attach documents that the Buyer has requested and make sure that you attach them in the correct area.

SAVE REGULARLY.

If you are inactive on the site for more than 15 minutes you will need to sign in again and any unsaved data will be lost.

RFQ: rfq_95 - Tender Briefing - Surgical Gloves Test ITS Running

Project: tender_133 - Tender Briefing - Surgical Gloves Test ITS
Closing Date: 14/03/2016 14:00:00
Response Last Submitted On: Not Submitted Yet

Edit Mode

Save and Return Save and Continue Cancel Validate Response

2. Technical Response (questions: 34)

2.1 QUALITY MANAGEMENT - Section of Profile Questions

Question	Description	Response
2.1.1 Quality Management	* Please state whether your organisation has a certified Quality Management System?	<input type="text"/>
2.1.2 Quality Management	Please attach a current certificate for your certified Quality Management System	+ Click to attach file
2.1.3 Quality Management	Please state the expiry date of your certificate for your Quality Management System	dd/mm/yyyy <input type="text"/>
2.1.4 Quality Management	If your organisation does not have a certified Quality Management System please advise how you intend to ensure that you meet the customers requirement and industry standards for Quality	<input type="text"/> Characters available 2000



← Back to List ...

RFQ: rfq_95 - Tender Briefing - Surgical Gloves Test ITS Running

Project: tender_133 - Tender Briefing - Surgical Gloves Test ITS
 Closing Date: 14/03/2018 14:00:00
 Response Last Submitted On: **Not Submitted Yet**

Warning: You have 1 unread buyer Attachment(s). Please click here to read the file(s) before submitting your response.

RFQ Details Messages (Unread 0)

Settings Buyer Attachments My Response User Rights

Submit Response

My Response Summary

1. Qualification Response	Missing mandatory responses (67)
2. Technical Response	Missing mandatory responses (23)
3. Commercial Response	Mandatory fields missing (3)
Total Price (excluding optional sections)	
0	

[View Response Index Only](#)

1. Qualification Response (questions: 120) **Edit Response**

1.1. READ ME FIRST - SUPPLIER'S TIPS FOR COMPLETING YOUR RESPONSE - Question Section

Note	Note Details
1.1.1 Requirement Attachment	Please note that we have uploaded attachments in the technical envelope. Companies must download these documents and consider the details before they complete their response
1.1.2 Note:	USE THE ONLINE 'HELP FOR RESPONDENTS' FUNCTION - The content is designed to explain the eSourcing platform in business terms, allowing you to quickly understand the features and benefits of the software.
1.1.3 Note:	SAVE REGULARLY - For security reasons your access to the portal will 'time out' if inactive for 15 minutes if you do not click "save" within this time. Failure to do so means you risk losing your work. This is to maintain security and tender integrity and cannot be changed. NOTE: typing does not mean you are active on the portal!

If you need to send a clarification question to HSV use the secure messaging function

▼ RFQ: rfq_95 - Tender Briefing - Surgical Gloves Test ITS Running

Project: tender_133 - Tender Briefing - Surgical Gloves Test ITS
Closing Date: 14/03/2018 14:00:00
Response Last Submitted On: Not Submitted Yet

[Send Message](#) [Save as Draft](#) [Cancel](#)

Message

Subject

Message

Attachments [Attachments](#)

Attachment Name	Attachment Description	Comments
No Attachments		



← Back to List



Once complete **ensure you click 'Submit Response'**
You can't submit if there are mandatory fields outstanding.

Running

Closing Date: 14/03/2016 14:00:00

Response Last Submitted On: **Not Submitted Yet**

RFQ Details

Messages (Unread 0)

Settings

Buyer Attachments (1)

My Response

User Rights

Submit Response

My Response Summary

1.	Qualification Response	Missing mandatory responses (87)
2.	Technical Response	Missing mandatory responses (23)

Note that responses – including pricing – are sealed until tender close. Your response is locked and inaccessible to the buyer until then.



To confirm that your response has been submitted, check that "My RFQs" shows "Response Submitted to Buyer" for that ITS.

If you are in Australia
If you are outside of Australia, please [click here](#) for
Email: custo



1

- Sourcing
- Projects
- RFIs
- RFQs
- Contracts

2

- RFQs
- My RFQs
- RFQs Open
- All Suppliers

3

Status	Response Status	Buyer Organisation
Running	Response Submitted To Buyer	

4

1	rfq_360	tender_567	21/05/2021 05:00	Running
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Total 1

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RFQ: rfq_360 - RP RFQ 03 Jan 2020 2

Project: [tender_567](#)- R Proj (Re-sourcing 23-01-2018)

Closing Date: 21/05/2021 05:00:00

Response Last Submitted On: 19/05/2021 03:20:02

Clicking on that RFQ shows when you last submitted



Tips for Responding



- Do not assume your company is known or well known by the evaluators – provide all requested information
- Do not use acronyms or abbreviations
- Do not cross-refer to other questions or answers in your responses
- Remember to save regularly
- Submit early – you can overwrite your information up to the time of closing. Late submissions can only be accepted if they meet the strict conditions of the *ITS Late Responses* clause
- Multiple users working on a submission can cause errors and delays. It is strongly recommended that only one user be logged on at one time to work on a submission.



Questions?
Please submit via HSV Procurement Portal

HSV Helpdesk

helpdesk@healthsharevic.org.au

03 9947 3900