

Pre-ITS release Industry Briefing Q&A

Invitation to Supply (ITS): HPVITS2024-075 Physiological Monitoring and Anaesthetic Gas Delivery Systems

Date: 10:30AM – 11:30AM AEDT, 6 March 2024

Question 1)

What is the process of awarding new products to the contract?

Response 1)

All products must be submitted as per the requirements of ITS process to be considered for award. Further to the requirements as stated within the ITS documents, any new products not on the current HSV contract, should meet minimum requirements as stated in Statement of Requirements (SOR) document, supported through filled-in Reference Letter Form from designated reference sites. Complete list of acceptable reference sites is provided in “Reference Letter Form” document within the Invitation to Supply (ITS) documents.

Question 2)

Is meeting Recall Health requirement in addition to TGA requirements?

Response 2)

Yes, adherence to Recall Health is required obligation under this ITS.

Question 3)

Do referees need to have a HSV login to references? Does reference checks need to be completed ahead of tender closing? Can any health service provider provide references? Will the respondent be notified if referee has submitted reference letter? Will there be a Reference Letter Form provided by HSV?

Response 3)

Referees are not required to be logged-in HSV website to submit a reference. The filled-in Reference Letter Form (xls file) should be submitted (before ITS closing date and time) directly by the referee to HSV via an email as per instructions provide in the “Reference Letter Form” document. A complete list of acceptable reference sites is also provided within the Reference Letter Form document. The Reference Letter Form document will be released within the ITS documents. Respondents to directly liaison with referees if wanting to seek confirmation if referees have submitted filled-in Reference Letter Form to HSV.

Question 4)

When will be Master Supply Agreement (MSA) implemented within HSV?

Response 4)

HSV have already implemented MSA across all recent ITS process. This ITS process will also have MSA structure.

Question 5)

Will there be any requirement to provide samples and references for the tendered products?

Response 5)

Samples are not anticipated to be required for this ITS process. Reference for tendered products will be required if they are not on current HSV contract.

Question 6)

Would HSV consider extending closing date/time for this ITS process?

Response 6)

HSV have no intentions to extend closing date/time for this ITS process.

Question 7)

Is the Tender Response Worksheet (TRW) filled-in outside of the HSV Procurement Portal for upload, or does the respondent need to be online and update TRW data within the Procurement Portal?

Response 7)

TRW is in xls file which can be populated offline and outside of Procurement Portal. Once TRW is fully completed the filled-in TRW must be uploaded to the Procurement Portal before submitting the tender.

Question 8)

What are the exclusions for spare parts which are not covered within the scope of this ITS?

Response 8)

HSV will exclude any generic spare parts, e.g. screws, washers, power cords, fuses, etc. that can be readily purchased from electronic supply stores, e.g. RS Components, Element 14, etc.