

Tender Briefing Questions Register
HPVITS2022-120 – Medical Locum Agency Services 20 December 2021

Subject	Question	HSV Response
HSV pricing	Josephine Kennedy: Will we have access to the HSV pricing prior to our submission?	The base rates will be indicated in the Tender Response Worksheet (TRW) which is part of the ITS documents.
Copy of the Presentation	Siobhan McDonald – Medrecruit: Can you send out the slides please?	Yes, will be made available on the HSV website together with a Q&A list. A link will be sent out to those who registered for the Industry Briefing.
RFI	Sam - Locum Life: What was done with the information provided in the RFI that went out earlier this year?	The RFI was used to inform the tender strategy and provide an understanding of the market.
Rates	Siobhan McDonald – Medrecruit: Was the size of the opportunity spend including doctors pay or just agency margin?	Indicative spend includes both doctor pay and agency margins.
Agency Panel	Tanja – Cornerstone: is there a max of agencies allowed to be on the tender?	No maximum number on agencies.
Contract Term	Siobhan – Medrecruit: What's expected duration of the panel?	3 + 2 + 2 years
Payroll engagement	Melissa Bennett: What will be the model of engagement of doctors? hospital payroll, agency payroll or contractors or a mix of all three depending on the hospital's requirements?	Method of engagement - health service directly liaising with the agency.

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Payroll Tax	<p>Melissa Bennett:</p> <p>Since the contract is with HealthShare and not the individual hospitals, will payroll tax be applicable and is that accounted for in the margin?</p>	<p>All costs of engaging the doctor should be provided for in base rate + margin.</p> <p>Health services will be transacting with suppliers.</p> <p>Health service to invoice agency and payment will be directly from the Health Service to the supplier.</p> <p>Please note Participating Health Services will continue to be exempt from 'Payroll Tax'. Suppliers will need to liaise directly with the Health Service to obtain Payroll Tax exemption certificates.</p>