



Official

HPVITS2022-174 – Building Services – Trades Metro

Where to find the tender documents

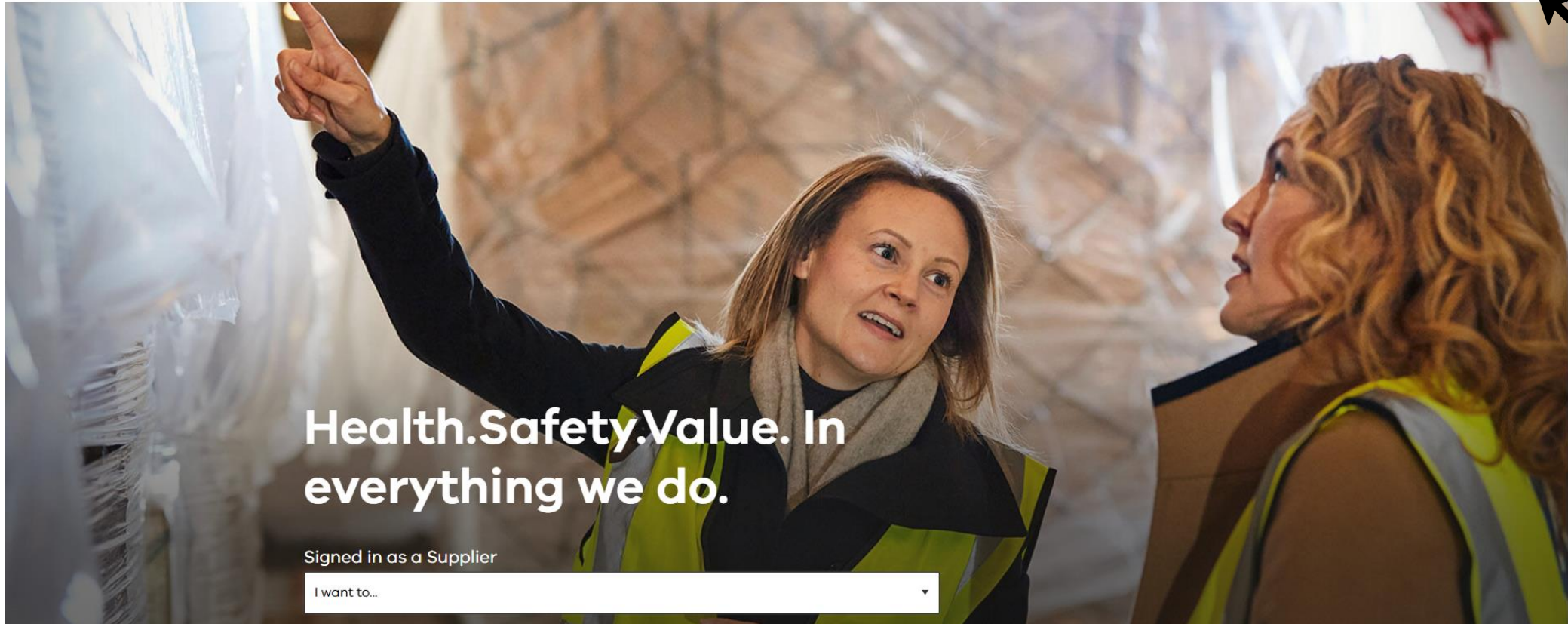
Registered user go to healthsharevic.org.au and sign in

Click on 'My Dashboard'



Procurement ▾ Contracts and tenders ▾ Compliance ▾ Supply and distribution ▾ Resources ▾ Help Centre

About us ▾ News and announcements ▾ Contact us Search Q Sign Out **My Dashboard**



Click on 'Procurement Portal (JAGGAER)' as shown below

The screenshot shows the HealthShare Victoria Supplier Account My Dashboard. The top navigation bar includes links for Procurement, Contracts and tenders, Compliance, Supply and distribution, Resources, Help Centre, About us, News and announcements, Contact us, Search, Sign Out, and My Dashboard. The left sidebar contains a Supplier Account menu with options for MY DASHBOARD | SIGN OUT, Contracts and tenders, Contract updates, Quick links, My account settings, and Help Centre. The main content area displays a 'Hello, Supplier' greeting and a 'Quick links' section. The 'Procurement Portal (JAGGAER)' link is highlighted with a red box and a mouse cursor. The description for JAGGAER Advantage states it is a contract, tender and supplier management platform that increases public health service visibility of contract information, maintains appropriate contract records and monitoring, and manages compliance with HSV's Health Purchasing Policies. Other quick links include 'Submit a contract variation' and 'Submit a general enquiry or feedback'.

HealthShare Victoria

Procurement ▾ Contracts and tenders ▾ Compliance ▾ Supply and distribution ▾ Resources ▾ Help Centre

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HOME ▸ MY DASHBOARD

Hello, Supplier

Quick links

Procurement Portal (JAGGAER)
JAGGAER Advantage is a contract, tender and supplier management platform that: increases public health service visibility of contract information, maintains appropriate contract records and monitoring, and manages compliance with HSV's Health Purchasing Policies.

Submit a contract variation
The contract variations process is used for: additions to contract, extension of range, deletions from contract, item substitutions, adding or removing distributors, adding conditionally awarded products, contract novation. Click here to submit a contract variation

Submit a general enquiry or feedback
Submit a general enquiry or provide general feedback to HSV. Alternatively email helpdesk@healthsharevic.org.au

Submit contract feedback
Click here to submit a query or feedback about HSV contracts. The contract feedback form is monitored by the HSV Helpdesk and your feedback will be forwarded to the appropriate HSV contract category manager and/or customer relationship manager.

You will be directed to the Procurement Portal (JAGGAER)

HealthShare Victoria Page Last Refreshed: 10:45 AET - Australian Eastern Time DST Welcome Supplier Account

Main Dashboard

MY RUNNING SURVEYS

No Scorecards to display

NEW MESSAGES (LAST 30 DAYS)

No Unread Messages

MY RFQS WITH PENDING RESPONSES

No RFQs to display

RFX OPEN TO ALL SUPPLIERS

	CURRENTLY OPEN	NEXT CLOSING DATE
RFI	0	-
RFQ	3	22/12/2022 14:00

MY RFIS WITH PENDING RESPONSES

No RFIs to display

QUICK LINKS

STANDARD LINKS

- [My Contracts](#)
- [Projects](#)
- [My RFIs](#)
- [My RFQs](#)
- [Organisation Profile](#)
- [My Categories](#)

CUSTOM LINKS

Click on Currently open RFQ's

You will see a list of all RFQ's Open to all suppliers

HealthShare Victoria Page Last Refreshed: 10:50 AET - Australian Eastern Time DST Welcome Supplier Account

RFQs

My RFQs RFQs Open To All Suppliers

Enter Filter (type to start search)

Showing Result 1 - 3 of 3 Show: 20

	CODE	TITLE	PROJECT CODE	TIME LIMIT FOR EXPRESSING INTEREST	STATUS	BUYER ORGANISATION	BUYER NAME
1							
2							
1	rfq_1427	HPVITS2022-174 Building Services - Trades Metro	tender_10398			HealthShare Victoria	Daniel Timis

Click on HPVITS2022-174 Building Services Trades Metro

To access the tender documents you will need to **Express Interest**

RFQ: rfq_1427 - HPVITS2022-174 Building Services - Trades ● Running

Decide Later

Printable View

Express Interest



Click on **'Express Interest'**

→| **Response Status**

Response Status
No Response Prepared

Overview

Once you have expressed interest,
 You will have access to ITS (tender) documents under **'Buyer Attachments'**
 and to response questionnaire under **'My Response'**

← RFQ: rfq_1427 - HPVITS2022-174 Building Services - Trades ● Running

RFQ Details Messages (Unread 1)

Settings **Buyer Attachments (13)** My Response Associated Users

→| Folders and Files List root > Mass Download

Enter Filter (type to start search)

Showing Result 1 - 13 of 13 Show: 20

	FOLDER/FILE NAME ↑	DESCRIPTION	SIZE	LAST MODIFICATION DATE
1	Part 1 - 4 and Industry Briefing Presentation.pdf			
2	Part 4 - Schedule 4 - Reporting Guidelines Appendix 1.xlsx			
3	Part 5_Form 1 - Statutory Declaration - Probity.docx			
4	Part 5_Form 2 - Supplier Code of Conduct - Commitment Letter.docx			
5	Part 5_Form 3 - Response to Offer.docx			

← RFQ: rfq_1427 - HPVITS2022-174 Building Services - Trades ● Running Online Questionnaire In Excel Submit Response

RFQ Details Messages (Unread 1)

Settings Buyer Attachments (13) **My Response** Associated Users

→| YOUR RESPONSE IS NOT YET SUBMITTED. To complete the upload of your response, click 'Submit Response'

My Response Summary

	ENVELOPE	INFO PARAMETERS	
1.	Qualification Response	Missing mandatory responses (63)	
2.	Technical Response	Missing mandatory responses (47)	
3.	Commercial Response	Mandatory fields missing (1)	Total Price (excluding optional sections)
			0

To download the tender documents please see below:

You can start the tender by reading the 'Understanding attachments & Response.pptx' within the 'Instructional slide decks' folder

← RFQ: rfq_1427 - HPVITS2022-174 Building Services - Trades Running

RFQ Details Messages (Unread 17)

Settings Buyer Attachments (18) My Response Associated Users

→ Folders and Files List root > ... Mass Download

Enter Filter (type to start search)

Showing Result 1 - 15 of 15 Show: 20

	FOLDER/FILE NAME ↑	DESCRIPTION			
1	Instructional Slide Decks (4)	Presentations providing instructions on process and documents	6,935 KB	10/01/2023 15:12:59	⚙️
2	Part 1 - 4 and Industry Briefing Present...		1,222 KB	08/16/2022 15:58:55	⚙️
3	Part 4 - Schedule 4 - Reporting Guidelines 1.xlsx				⚙️
4	Part 4 - Schedule 4 - Reporting Guidelines 1_V2.xlsx	Version 2			⚙️
5	Part 5 Form 1 Statutory Declaration Prohibitory.docx		1,339 KB	08/17/2022 13:39:40	⚙️

You can download all documents at once by clicking 'Mass download' as below

Please read 'Instructional Slide Decks' folder first. It provides instructions on the process, attachments and how to respond

← RFQ: rfq_1427 - HPVITS2022-174 Building Services - Trades ● Running ... Online Questionnaire In Excel Submit Response

RFQ Details Messages

Create Message Received Messages Sent Messages Draft Messages

→| Create a new secure message ED. To complete the upload of your response, click 'Submit Response'

My Response Summary

ENVELOPE	
1.	Qualification Response Missing mandatory responses (63)
2.	Technical Response Missing mandatory responses (47)
3.	Commercial Response

Currency: AUD

1 Click on create Message

2 Write the subject and the message body. You can also include attachments.

If you have any questions regarding the questionnaire or the documents please send your queries through the secure messaging function

← RFQ: rfq_1427 - HPVITS2022-174 Building Services - Trades ● Running Cancel Save As Draft Send Message

Messages

Message

Subject

Message

Attachments

	NAME	DESCRIPTION	COMMENTS
No Attachments			

3 Once completed click on 'Send Message'

Are you unable to see any open RFQ's ?
Only **'Super user'** from your organization will be able to see the RFQ's

The screenshot shows the HealthShare Victoria Main Dashboard. The page title is "Page Last Refreshed: 11:45 AET - Australian Eastern Time DST". The dashboard is divided into several sections:

- MY RUNNING SURVEYS:** A message box states "You are not allowed to access the content of this Portlet".
- NEW MESSAGES (LAST 30 DAYS):** A message box states "No Unread Messages".
- MY RFQS WITH PENDING RESPONSES:** A message box states "No RFQs to display".
- RFX OPEN TO ALL SUPPLIERS:** A table with columns "CURRENTLY OPEN" and "NEXT CLOSING DATE". The "CURRENTLY OPEN" column has two rows: "RFI" with a value of "0" and "RFQ" with a value of "0". A mouse cursor is pointing at the "0" for RFQ.
- MY RFIS WITH PENDING RESPONSES:** A message box states "No RFIs to display".
- QUICK LINKS:** A section titled "STANDARD LINKS" with links for "My Auctions", "My Contracts", "Projects", and "My RFIs".

At the bottom of the dashboard, there is a search icon and a refresh icon.

If you do not know who your **'Super user'** is, please contact Jaggaer support:
Email : customersupport@jaggaer.com
Ph: 02 8074 8627

'Super user' from your organization will be able to add you as a user to the RFQ (ITS / Tender)

HealthShare Victoria Page Last Refreshed

Welcome Supplier Account

Main Dashboard

MY RUNNING SURVEYS

No Scorecards to display

NEW MESSAGES (LAST 30 DAYS)

No Unread Messages

MY RFQS WITH PENDING RESPONSES

No RFQs to display

MY RFIS WITH PENDING RESPONSES

No RFIs to display

QUICK LINKS

STANDARD LINKS

- [My Contracts](#)
- [Projects](#)

CUSTOM LINKS

RFI	0	
RFQ	3	22/12/2022 14:00

**For all technical difficulties please contact Jaggaer customer support:
Email : customersupport@jaggaer.com
Ph: 02 8074 8627**